Re: Cody Berry shared "Document" with you.

#### Kari Lapp <karil@salinecountylibrary.org>

Mon 2/27/2023 8:58 AM

To: Cody Berry codyb@salinecountylibrary.org ;Francesca Castro <francescac@salinecountylibrary.org>;Leigh Espey <leighe@salinecountylibrary.org>

Can you hare thi with Leigh al o? She i a really good proofreader



## Kari Lapp

### **Community Engagement Manager**

Phone (501) 778 4766 xt 1350

Email KariL@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Cody Berry codyb@salinecountylibrary org Sent: Saturday, February 25, 2023 12 40 PM

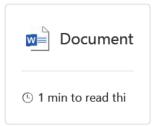
To: Francesca Castro francescac@salinecountylibrary org ; Kari Lapp karil@salinecountylibrary org

Subject: Cody Berry shared "Document" with you



## Cody Berry shared a file with you

Here's the document that Cody Berry shared with you.



This link will work for anyone.

Open

Microsoft

Privacy Statement

Re: Book River system from the new catalog

Kari Lapp <karil@salinecountylibrary.org>

Mon 2/27/2023 9:38 AM

To: Mark Steininger support@stirlingbrandworks.com

So this is the link I

want: https://salinecountylibrary.bibliocommons.com/list/share/

This is the iframe I was using:

<iframe src="//salinecountylibrary.bibliocommons.com/list/list browse/user/</pre> frameborder="0" height="300" width="100%" scrolling="no" title="Cover images"></iframe>

or:

This

link: https://salinecountylibrary.bibliocommons.com/list/share/ he start of something new

Its the same list but two links. Haven't figured out the difference yet.



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Mark Steininger <support@stirlingbrandworks.com>

Sent: Friday, February 24, 2023 4:16 PM To: Kari Lapp <karil@salinecountylibrary.org>

Subject: Re: Book River system from the new catalog

Hi Kari Lapp,

Could you copy and paste the HTML iframe into this thread for me? I'm going to do a little of my own testing of my own and see if I can identify what is tripping you up.

Be t,

Mark Steininger

Ticket

On Thu, 23 Feb at 10:21 AM, Kari Lapp <karil@salinecountylibrary.org> wrote: I have gotten to were I can create the river with the html iframe block that Sara set up but I am having trouble posting it to the home page and audience pages. The iframe script posted in didn't work. So how would I do that?



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From Mark Steininger upport@ tirlingbrandwork com

**Sent:** Tuesday, February 7, 2023 2:54 PM **To:** Kari Lapp <karil@salinecountylibrary.org>

Subject: Re: Book River system from the new catalog

Hi Kari Lapp,

I've just opened up tickets for you based on our conversation last week. I'll slowly start working through tho e and update you a I go I think thi i the only one where I'll need your help to get going. Do you have embed snippets for the book rivers you'd like on the front page, or will you need my help logging into the catalog and generating/getting those?

Best,

Mark Steininger

Ticket:

On Tue, 7 Feb at 3:45 PM , Kari Lapp <a href="mailto:karil@salinecountylibrary.org">karil@salinecountylibrary.org</a> wrote

Kari would like to replace the book carousels on the front page with new book rivers, they're embedded JavaScript pieces so they should be able to just be dropped right into the fields on the front page

This email was sent from outside the organization.

This email was sent from outside the organization.

Re: Adding Tai Chi classes

Kari Lapp <karil@salinecountylibrary.org>

Fri 2/24/2023 12:01 PM

To: Susie Sward SusieS@salinecountylibrary.org; Mason Newberry masonn@salinecountylibrary.org You can get a Friday off! We can always cover your class. No biggie on that one.



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Susie Sward <SusieS@salinecountylibrary.org>

Sent: Friday, February 24, 2023 11:30 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Mason Newberry <masonn@salinecountylibrary.org>

Subject: Re: Adding Tai Chi classes

I have gone ahead and added June 30<sup>th</sup>

Mason, I need you to adjust your RS event in Communico on May 19. I missed that one ye terday

From: Kari Lapp <karil@salinecountylibrary.org> Sent: Thursday, February 23, 2023 4:08 PM

To: Mason Newberry <masonn@salinecountylibrary.org>; Susie Sward <SusieS@salinecountylibrary.org>

Subject: Re: Adding Tai Chi classes

Susie, what about June 30th?



### Kari Lapp

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015

From: Mason Newberry < masonn@salinecountylibrary.org >

Sent: Thursday, February 23, 2023 2:45:17 PM

To: Susie Sward <SusieS@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>

Subject: Re: Adding Tai Chi classes



### **Mason Newberry**

#### Adult Programmer

Phone: (501) 778-4766 xt 1603

Email: MasonN@SalineCountyLibrary.org Address: 1800 Smithers Dr. Benton, AR 72015









From: Susie Sward <SusieS@salinecountylibrary.org>

Sent: Thursday, February 23, 2023 2:18 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Mason Newberry <masonn@salinecountylibrary.org>

Subject: Re: Adding Tai Chi classes

I didn't mention July because RS will be over

From: Kari Lapp <karil@salinecountylibrary.org> Sent: Thursday, February 23, 2023 2:17 PM

To: Susie Sward <SusieS@salinecountylibrary.org>; Mason Newberry <masonn@salinecountylibrary.org>

Subject: Re: Adding Tai Chi classes

Do you want to book July also? Or are you just not mentioning that because Rising Stars is over in June?

## **Kari Lapp**

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015

From: Susie Sward <SusieS@salinecountylibrary.org> Sent: Thursday, February 23, 2023 12:54:25 PM

To: Mason Newberry <masonn@salinecountylibrary.org>

Cc: Kari Lapp <karil@salinecountylibrary.org>

Subject: Adding Tai Chi classes

Hi, Mason!

You probably heard me mention that patrons want more tai chi classes. I have heard back from the tai chi instructor, and she is on board, so as long as attendance remains good (7+ parti ipant per la ), we'll offer tai hi 4 time a month If attendan e dip to 5 or fewer participants per class, we reassess and likely cut back to twice a month.

Can you check your Rising Star events to make sure I can book the meeting room from 11-noon? In April, I need to add the 21st. In May, the 5<sup>th</sup> and the 19th. In June, I need the 2<sup>nd</sup> & 16th.

Thanks,



### **Susie Sward**

### **Adult Programmer**

Phone: (501) 778-4766 xt 1302

Email: SusieS@SalineCountyLibrary.org

Address: 1800 Smither Dr Benton, AR 72015









#### Tips and Best Practices to Guide in Training New and New to Their Role Personnel

#### Patty Hector <pattyh@salinecountylibrary.org>

Fri 2/24/2023 10:30 AM

To: managers@salinecountylibrary.org < managers@salinecountylibrary.org >

1 attachments (116 KB)

Staff Training Feedback Survey November 2022 (9) pdf

#### If you're looking for staff training:

Several resources were recommended. These included listservs, classes, YouTube, podcasts, state and regional associations, webinars, consortia, and vendor training material. Utilizing training provided by your university was also cited. Here are some links that were provided:

- ALA Core <a href="https://www.youtube.com/@ALACore">https://www.youtube.com/@ALACore</a>
- ALCTS <a href="https://www.youtube.com/@alctsce">https://www.youtube.com/@alctsce</a>
- Core Fundamentals classes and webinars <a href="https://www.ala.org/alcts/confevents/upcoming/webcourse">https://www.ala.org/alcts/confevents/upcoming/webcourse</a>
- Library of Congress Classification online training <a href="https://www.loc.gov/catworkshop/lcc/index.html">https://www.loc.gov/catworkshop/lcc/index.html</a>
- Library Juice classes <a href="https://libraryjuiceacademy.com/">https://libraryjuiceacademy.com/</a>
- Workshops List MCLS (corsizio.com)
- Podcasts (Library of Congress) (loc gov)
- T is For Training on Apple Podcasts
- Amigos Our Workshops | Amigos Library Services
- WebJunction WebJunction Course Catalog
- <a href="https://ebscousergroup.org/">https://ebscousergroup.org/</a>
- https://gla.georgialibraries.org/carterette-series-webinars/
- In the Library with a Leadpipe
- Infopeople
- https://www.nnlm.gov/training/schedule

From: core eforum@groups io core eforum@groups io on behalf of Megan Heady via groups io

Megan Heady mail wvu edu@groups io Sent: Sunday, February 12, 2023 5 39 PM

**To:** core eforum@groups io core eforum@groups io

Subject: [core eforum] February e Forum Summary Tips and Best Practices to Guide in Training New and New to

Their Role Personnel

Hello.

Below is our summary. Thank you for a great discussion!

#### Summary: Tips and Best Practices to Guide in Training New and New to Their Role Personnel

This e-Forum was held on February 7-8, 2023. It was moderated by Melissa Brooks from the University of Southern Mississippi Libraries and Megan Heady from West Virginia University Libraries.

We asked attendees eight sets of questions during the e-forum.

How do you identify training needs in your department or unit for new and current employees?

Some of the responses included sending out a survey to staff and managers (attached); reviewing standards, trends, and core competencies to compare to current position descriptions and skills in the department; having 1 meetings with staff to discuss their goals for professional development; reviewing work completed to look for knowledge gaps; and maintaining awareness of training opportunities to share with staff. The Tilmor Process was mentioned as a useful way to identify training needs or gaps in workflows. Two other suggestions were to review old problem reports and resolved tickets for both training and documentation creation and to use customer interactions to identify needs.

# How do you organize training for new staff? What tools do you find helpful in conducting training (virtually and in-person)?

Participants said they use spreadsheets and checklists to organize training and onboarding for new staff. One suggestion was to have team members go through their usual day or week to compile steps or topics needed. Arranging shadowing sessions and training sessions with experienced staff were also recommended. Some of the tools cited included Trello Boards, LibGuides, shared documentation, and video meetings with screen sharing for virtual training. Vanderbilt linked to their Alma documentation to share with others, <a href="https://docs.library.vanderbilt.edu/">https://docs.library.vanderbilt.edu/</a>.

What are some techniques that you utilize for determining learning styles, and do you adjust training structures accordingly? Do you provide multiple methods such as hands on, training videos, classes, etc.?

Having conversations with staff to discuss their preferred learning styles was recommended and trying different methods to see what works if someone does not know their style. It was also suggested that styles may vary depending on the content being taught, for example, technical training vs. theoretical.

What are your go-to resources for training new and existing employees? This can include online classes or courses, webinars, training materials from LMS, conferences, etc.

Several resources were recommended. These included listservs, classes, YouTube, podcasts, state and regional associations, webinars, consortia, and vendor training material. Utilizing training provided by your university was also cited. Here are some links that were provided:

- ALA Core <a href="https://www.youtube.com/@ALACore">https://www.youtube.com/@ALACore</a>
- ALCTS <a href="https://www.youtube.com/@alctsce">https://www.youtube.com/@alctsce</a>
- Core Fundamentals classes and webinars <a href="https://www.ala.org/alcts/confevents/upcoming/webcourse">https://www.ala.org/alcts/confevents/upcoming/webcourse</a>
- Library of Congress Classification online training <a href="https://www.loc.gov/catworkshop/lcc/index.html">https://www.loc.gov/catworkshop/lcc/index.html</a>
- Library Juice classes <a href="https://libraryjuiceacademy.com/">https://libraryjuiceacademy.com/</a>
- Workshops List MCLS (corsizio com)
- Podcasts (Library of Congress) (loc.gov)
- T is For Training on Apple Podcasts
- Amigos <u>Our Workshops</u> | <u>Amigos Library Services</u>
- WebJunction <u>WebJunction Course Catalog</u>
- https://ebscousergroup.org/
- <a href="https://gla.georgialibraries.org/carterette-series-webinars/">https://gla.georgialibraries.org/carterette-series-webinars/</a>
- In the Library with a Leadpipe
- <u>Infopeople</u>
- https://www.nnlm.gov/training/schedule

What assessment tools are beneficial in measuring learning outcomes? How do you assess a person's learning and the effectiveness of the tool/resource? How do you gain feedback on training? How do you measure your training success and incorporate feedback to make improvements?

We discussed conducting post-training reviews, having conversations after attending training, and reviewing work completed after training. Another participant provided the slip they use after training as a tool for assessment

where students are asked to fill in three things something you learned, something you already knew, and something you want to know more about.

We have talked about training across the board, now let's look at when training doesn't produce the results you have expected. What are some ways in which you have handled reteaching skill sets or covering unexpected gaps in training?

Trying something new was recommended when older methods are not working. Scavenger hunts or other games were also suggested to make learning fun. Creating LibGuides and interactive tutorials with tools such as Articulate that incorporate quizzes to assess learning were also discussed

#### What tips do you have for training that we haven't talked about yet?

he last piece of advice offered was to maintain contacts and a professional network. It's helpful to be reminded that you are not alone and staying connected with colleagues will aid in that.

Moderators Melissa Brooks and Megan Heady

#### / Megan Heady, MLIS

Director, Knowledge Access & Resource Management West Virginia University Libraries 304-293-3440 mlheady@mail.wvu.edu

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Groups.io Links:

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To unsubscribe, send an email to core-eforum+unsubscribe@groups.io. Need help? Email us at core-eforum+help@groups.io.

Your Subscription | Contact Group Owner | Unsubscribe [pattyh@salinecountylibrary.org]

. , . ,

This email was sent from outside the organization.

#### **Order Approval Required**

#### Amazon Business <no-reply@amazon.com>

Fri 2/24/2023 9:27 AM

To: Kari Lapp karil@salinecountylibrary.org

Approval required

Kari:

Isabella Cusimano submitted an order requisition on February 24, 2023 for Community (Saline County Library). Order details are below.

Message: spring photo op program

Approve or reject this order

## **Order Summary**

Order Number 112-4413617-5597807

Placed by I abella Cu imano on February 24, 2023

Deliver to Bella Cusimano

1800 SMITHERS

BENTON, AR 72015-3108, US

Item in Order 3

Total \$76.51

### **Items in Order**

JPSOR Artificial Flowers Bulk Fake Roses Combo for DIY Floral Arrangements Wedding Bouquets Centerpieces Home Decorations (Burgundy Pink)

\$19.99 | Qty: 1

20 Bundle Artificial Flower Fake Outdoor Plant (Pink)

\$24.99 | Qty: 1

JPSOR Pink Flowers Artificial Wedding Flowers Box Set Fake Roses Combo for DIY Floral Arrangements Wedding Bouquets Centerpieces Home Decorations (Champagne and Pink)

\$18.99 | Qty: 1

Pending Approvals | Amazon.com | Help

This email was sent from outside the organization.

Fw: Employee of the Month Nominations March

Heather Phipps <heatherp@salinecountylibrary.org>

Fri 2/24/2023 8:53 AM

To: allstaff@salinecountylibrary.org <allstaff@salinecountylibrary.org>

1 attachments (163 KB)

Employee of the Month Submi ion Form pdf

Reminder! I need nominations today please!



## **Heather Phipps, PHR**

**Human Resources Manager** 

Phone (501) 778 4766 xt 1093

Email <a href="mailto:heatherp@SalineCountyLibrary.org">heatherp@SalineCountyLibrary.org</a>
Address: <a href="mailto:1800.5mithers.org">1800.5mithers.org</a>. Benton, AR 72015









rom: Heather Phipps heatherp@salinecountylibrary org

Sent: Friday, February 17, 2023 8 24 AM

o: allstaff@salinecountylibrary org allstaff@salinecountylibrary org

**Subject:** Employee of the Month Nominations March

Good Morning,

t's that time again! Each month staff can nominate employees to in employee of the month. There is a list of rules to go by below. The winner gets a special parking spot close to the building, they will also become famous because their picture will hang at the front circulation desk and have exclusive bragging rights!

- 1. We need nominations from Benton and Bryant
- 2. Anyone can make a nomination
- 3. You can nominate more than one person
- 4. You can NOT nominate yourself
- 5. You can re-nominate someone you nominated before if they did not win
- 6. If someone has won before, they can win again (especially with limited staffing in Bryant)
- 7. Please fill out the attached form and email me

Winners will be selected by the e ecutive committee and announced February 28th

Please have your nominations in to me by February 24th

Thanks!



## **Heather Phipps**, PHR

**Human Resources Manager** 

Phone: (501) 778-4766 xt 1093

Email: <u>HeatherP@SalineCountyLibrary.org</u>
Address: <u>1800 Smithers Dr. Benton, AR 72015</u>









Re: sick time this week

Heather Phipps <heatherp@salinecountylibrary.org>

Fri 2/24/2023 7:45 AM

To: Kari Lapp karil@salinecountylibrary.org ;Patty Hector pattyh@salinecountylibrary.org

Done!



### **Heather Phipps, PHR**

#### **Human Resources Manager**

Phone: (501) 778-4766 xt 1093

Email: heatherp@SalineCountyLibrary.org Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp <karil@salinecountylibrary.org> Sent: Thursday, February 23, 2023 7:37 PM

To: Heather Phipps <heatherp@salinecountylibrary.org>; Patty Hector <pattyh@salinecountylibrary.org>

**Subject:** sick time this week

I tried but looks like i cannot delete sick time from the past. Can one of you delete my sick time from the 21st? I have been working at home tonight more than I anticipated and cannot leave early tomorrow because of a grand opening.

Thank you,



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









Re: SRC T shirts

#### Wendy Christy <wendyc@salinecountylibrary.org>

Thu 2/23/2023 3:23 PM

To: Bella Cusimano bellac@salinecountylibrary.org ;Kari Lapp karil@salinecountylibrary.org ;Leigh Espey <leighe@salinecountylibrary.org>

Thank you, Bella!



### **Wendy Christy**

#### Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org Address: 1800 Smithers Dr. Benton, AR 72015









From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Thursday, February 23, 2023 3:02 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Here is the official quote for shirts. Almost the same as last year, there was a difference for doing two colors, but I got that cleared up with her. So the entire logo will be all orange.



#### Bella Cusimano

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp karil@salinecountylibrary org Sent: Thursday, February 23, 2023 2 15 PM

To: Bella Cusimano bellac@salinecountylibrary org ; Leigh Espey leighe@salinecountylibrary org ; Wendy

Christy wendyc@salinecountylibrary org

Subject: Re SRC T shirts

At the latest mid May but preferably beginning.

## Kari Lapp

#### **Community Engagement Manager**

Phone (501) 778 4766 t 1350

Email KariL@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015

From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Thursday, February 23, 2023 2:13:39 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Do we want the shirts by beginning of May?



### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Wednesday, February 22, 2023 11:31 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

MY bad. . She wants to know when we would like the order to arrive.



### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 11:30 AM

To: Bella Cusimano <bellac@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Wendy

Christy <wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Oh thank goodness. I was kind of panicking about how much things have gone up in price this year! LOL



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Wednesday, February 22, 2023 11:29 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

I LIED...

I wa looking at the wrong two order Between the two order lat year, we pent \$7,682 compared to this year's 8,559. That's only an \$877 difference. I will make sure she knows only one tone.



#### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 11:14 AM

To: Leigh Espey <leighe@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy

Christy <wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Why i it o much more? Ju t becau e we upped the amount of hirt? Al o, make ure it ju t one color imprint becau e I forgot to make the SCL logo the ame color o that wa black on the mock up



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 11:06 AM

To: Bella Cusimano <bellac@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Did we up the amount of adult Large and XL?



# Leigh Espey

**Library Manager** 

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Wednesday, February 22, 2023 11:00 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy <wendyc@salinecountylibrary.org>; Leigh Espey

<leighe@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Yes



#### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015



From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 10:54 AM

To: Bella Cusimano <bellac@salinecountylibrary.org>; Wendy Christy <wendyc@salinecountylibrary.org>; Leigh

Espey <leighe@salinecountylibrary.org>

Subject: Re: SRC T-shirts

that difference when add together the e tra order we did la t year?



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Wednesday, February 22, 2023 10:31 AM

To: Wendy Christy <wendyc@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp

<karil@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Here is the quote for this order. About a \$1500-\$2000 increase from last year.



### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Wendy Christy <wendyc@salinecountylibrary.org>

Sent: Wednesday, February 22, 2023 8:57 AM

To: Bella Cusimano <bellac@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp

<karil@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Let's get 150 YXS & 160 YS & leave the rest of the numbers the same as last year



### **Wendy Christy**

#### Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Wendy Christy <wendyc@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 11:11 AM

To: Bella Cusimano <bellac@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp

<karil@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Last year total, we ordered 1,515 shirts. We gave out 1,224 shirts.

XS - 130

S - 140

M - 140

L - 135

S - 205

- 200

L - 220

L - 160

2XL - 120

3XL - 40

4XL - 25

e ran out of YXS, YS, and YM. I know part of the problem with the smalls was that we gave people needed XS an S when we ran out. I'm not sure what we ran out of in adult sizes. I think e can probably get away with ordering the same amount of shirts, but we need to redistribute what we ordered a little.



### **Wendy Christy**

#### Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 10:23 AM

To: Wendy Christy <wendyc@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp

<karil@salinecountylibrary.org>

Subject: Re: SRC T-shirts

If it helps, here are the two orders from last year.



#### Bella Cusimano

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Wendy Christy <wendyc@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 10:20 AM

To: Bella Cusimano <bellac@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp

<karil@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Let me get my desk cleaned off so I can focus & I'll look over last year's numbers.



### Wendy Christy

#### Youth Services Manager

Phone (501) 778 4766 xt 1373

Email wendyc@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 10:18 AM

To: Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Decision made! Now we need to talk quantities.



### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smither Dr Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 9:13 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy <wendyc@salinecountylibrary.org>; Bella Cusimano

<br/><bellac@salinecountylibrary.org>

Subject: Re: SRC T-shirts



via Gfycat



### **Leigh Espey Library Manager**

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Kari Lapp <karil@salinecountylibrary.org> Sent: Thursday, February 16, 2023 9:01 AM

To: Wendy Christy <wendyc@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Bella

Cusimano <bellac@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Haven't heard from Alan but only one person didn't vote orange. That person also didn't vote for blue either LOL. So looks like the green with orange text wins. Sorry, Leigh!



## Kari Lapp

#### Community Engagement Manager

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Wendy Christy <wendyc@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 8:30 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Bella Cusimano

<br/><bellac@salinecountylibrary.org>

Subject: Re: SRC T-shirts

YS unanimously voted for the orange text on the military green.



### Wendy Christy

#### Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp <karil@salinecountylibrary.org> Sent: Thursday, February 16, 2023 8:24 AM

To: Wendy Christy <wendyc@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Bella

Cusimano <bellac@salinecountylibrary.org>

Subject: Re: SRC T-shirts

still like the orange more. I will ask my team as well.



## Kari Lapp

#### Community Engagement Manager

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Wendy Christy <wendyc@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 8:23 AM

To: Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>; Bella Cusimano

<br/><bellac@salinecountylibrary.org>

Subject: Re: SRC T-shirts

I like the orange & the blue. I don't have super strong feelings about either one. I can ask my team about it & they probably will have opinions.



### Wendy Christy

#### Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey < leighe@salinecountylibrary.org>

Sent: Wednesday, February 15, 2023 6:26 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

love it!!! But! I don't want to make it seem like I'm making y'all pick this one! Majority rules!



## Leigh Espey

### **Library Manager**

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 6:25 PM

To: Leigh Espey <leighe@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy

Christy <wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 5:21 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Can the blue be lighter?



## Leigh Espey

#### Library Manager

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Leigh Espey <leighe@salinecountylibrary.org>

Sent: Wednesday, February 15, 2023 5:19 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

I think it's "grasping at straws," but either way, your point was made!

I'm just saying... I like the blue a lot!



## Leigh Espey

#### **Library Manager**

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 4:51 PM

To: Leigh Espey <leighe@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy

Christy <wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

I mean grabbing. Or however the saying goes.



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 4:51 PM

To: Leigh Espey <leighe@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy

Christy <wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Leigh, I feel like you are just grasping at strings here...



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 4:26 PM

To: Bella Cusimano <bellac@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

In the examples, the blue logo looks smaller than the other colors. If it was bigger would it look better?



## Leigh Espey

#### **Library Manager**

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Wednesday, February 15, 2023 4:18 PM

To: Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

I like the blue and orange as well. I see how it is dark with the blue though.



#### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 4:17 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

I bet you think the blue on green is too dark... I like it though!

I do think the orange on green is good too.



# **Leigh Espey**

**Library Manager** 

Phone: (501) 778-4766 xt 1002

Email: <u>LeighE@SalineCountyLibrary.org</u>

Address: 1800 Smithers Dr. Benton, AR 72015







From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 4:15 PM

To: Leigh Espey <leighe@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy

Christy <wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

Here are the mock ups with the text and colors. The military green with yellow or orange is my favorite. I think I like the orange more.



### Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 4:05 PM

To: Leigh Espey <leighe@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Wendy

Christy <wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

I like the kiwi best if we do blue but we can do the yellow text on the military and it will show up better.



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 3:50 PM

To: Bella Cusimano <bellac@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org>

Subject: Re: SRC T-shirts

I like the military green the best... And our color scheme is kind of muted anyway, so it might be good....



## Leigh Espey

#### **Library Manager**

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Wednesday, February 15, 2023 3:49 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy <wendyc@salinecountylibrary.org>; Leigh Espey

<leighe@salinecountylibrary.org>

**Subject:** SRC T-shirts

Here are the two greens BG has the options in stock for both yout and adult sizes. She said olor will how up be t on Kiwi The other i military green



### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









Re: 2023 Travs Schedule

Leigh Espey <leighe@salinecountylibrary.org>

Thu 2/23/2023 3:22 PM

To: Mason Newberry masonn@salinecountylibrary.org ;Kari Lapp karil@salinecountylibrary.org I'm not sure if there is something we can do as far as not getting tickets, but I saw in his email that he was curious about a different avenue to contact libraries without reaching out

individually.

I would recommend that he contact the Arkansas Library Association to send a message through their listserv:

**Arkansas Library Association** P.O. Box 3821 Little Rock, AR 72203 info@arlib.org 406-480-6249

That way he won't have to figure out a contact for each library individually



### **Leigh Espey Library Manager**

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Mason Newberry <masonn@salinecountylibrary.org>

Sent: Thursday, February 23, 2023 2:48 PM

To: Leigh Espey <leighe@salinecountylibrary.org>

Subject: Fw: 2023 Travs Schedule

Got this from Montag after I told them we decided against it. Is there something we can do instead of just not getting the tickets?



### **Mason Newberry**

#### **Adult Programmer**

Phone: (501) 778-4766 xt 1603

Email: MasonN@SalineCountyLibrary.org Address: 1800 Smither Dr Benton, AR 72015









From: Montag Genser <montag@travs.com> Sent: Thursday, February 23, 2023 2:45 PM

To: Mason Newberry <masonn@salinecountylibrary.org>

Subject: Re: 2023 Travs Schedule

Hey Mason, I am sorry to hear that, we certainly had a bunch of people that used them, I don't know the quantity of them you all had remaining but are you all open to cutting down the number of tickets though and maybe splitting it up 1,500 for June and 1,500 for the August date if you didn't give them all out this last year which I was unaware of unfortunately otherwise I would have offered to help?

Is there something different you think would be beneficial so that we don't have to reach out to a bunch of libraries individually?

I would be happy to brainstorm some options or

Montag Genser in



Director of Group Sales

(O) 501-664-1555 X 1008 | (C) 707-480-7067

Arkansas Travelers Baseball Club

Travs Office Hours: M - F (9AM - 5PM)



On Thu, Feb 23, 2023 at 2:37 PM Mason Newberry < masonn@salinecountylibrary.org > wrote:

Hey Mont g!

I checked with my manager on this, and they decided that we are not going to participate this year. They decided that we had a lot of tickets left from last year. Thank you for thinking of us and maybe next year we can partner again.



### **Mason Newberry**

#### **Adult Programmer**

Phone: (501) 778-4766 xt 1603

Email: MasonN@SalineCountyLibrary.org Address: 1800 Smithers Dr. Benton, AR 72015









From: Montag Genser < montag@travs.com > Sent: Wednesday, February 22, 2023 4:06 PM

To: Mason Newberry < masonn@salinecountylibrary.org >

Subject: Re: 2023 Travs Schedule

Hey Mason,

Just checking in, any questions or thoughts with this year's dates? Are we good to put these on our promotional calendar?

Give me a shout when you have a moment if you would like to further discuss,

#### Montag Genser in



Director of Group Sales

(O) 501-664-1555 X 1008 | (C) 707-480-7067

Arkansas Travelers Baseball Club

Travs Office Hours: M - F (9AM - 5PM)



On Wed, Feb 8, 2023 at 3:02 PM Montag Genser < montag@travs.com > wrote:

I have attached last year's agreement for your reference, It will still be .25 cents per ticket, min. of 3,000 tickets. I think you all did just one date, but we had talked about doing 4,000 or more and splitting between the two dates if that was still interesting to you,

Thanks for checking,

#### Montag Genser in



Director of Group Sales

(O) 501-664-1555 X 1008 | (C) 707-480-7067

Arkansas Travelers Baseball Club

Travs Office Hours: M - F (9AM - 5PM)



On Wed, Feb 8, 2023 at 2:58 PM Mason Newberry < masonn@salinecountylibrary.org > wrote: Also, How much is each ticket? I could not remember.



## **Mason Newberry**

**Adult Programmer** 

Phone: (501) 778-4766 xt 1603

Email: MasonN@SalineCountyLibrary.org Address: 1800 Smithers Dr. Benton, AR 72015









From: Montag Genser <a href="montag@travs.com">montag@travs.com</a>> Sent: Wednesday, February 8, 2023 2:57 PM

To: Mason Newberry < masonn@salinecountylibrary.org >

Subject: Re: 2023 Travs Schedule

Hey Mason,

These are the dates we are looking at, I figured you all would split it similar to last year, If one of these didn't work, we should be able to adjust if needed,

Tuesday, June 13th Tuesday, August 1st

Let me know your thoughts, thanks so much,

Montag Genser in



Director of Group Sales

(O) 501-664-1555 X 1008 | (C) 707-480-7067

Arkansas Travelers Baseball Club

Travs Office Hours: M - F (9AM - 5PM)



On Wed, Feb 8, 2023 at 2:29 PM Mason Newberry < masonn@salinecountylibrary.org > wrote: Hey Montag! What were the date options again?



### **Mason Newberry**

### **Adult Programmer**

Phone: (501) 778-4766 xt 1603

Email: MasonN@SalineCountyLibrary.org Address: 1800 Smithers Dr. Benton, AR 72015









From: Montag Genser < montag@travs.com > Sent: Tuesday, November 29, 2022 12:29 PM

To: Mason Newberry < masonn@salinecountylibrary.org >

Subject: 2023 Travs Schedule

Hey Mason,

I hope this year has filled you, your friends & your family with joy, excitement, & adventure. Enjoy this holiday season and hopefully some time out of the office relaxing as well.

Let's plan on circling back with each other after the new year and hopefully we can then start looking at potential dates for our 2023 Library Nights for having you all partner with us next season back out here. I have attached the **2023 schedule** for your reference:)

Looking forward to connecting with you soon, enjoy your holidays and let me know if there is anything I can do for you all in the meantime, Cheers,



## Montag Genser 🛅

Director of Group Sales

(O) 501-664-1555 x 1008 | (C) 707-480-7067

Arkansas Travelers Baseball Club

Travs Office Hours: M - F (9AM - 5PM)



This email was sent from outside the organization.

Fw: Free Webinar: Speaking Volumes: Podcasts for Patrons and Professionals

Patty Hector <pattyh@salinecountylibrary.org>

Thu 2/23/2023 3:08 PM

To: Community Engagement < Community Engagement@salinecountylibrary.org >

From: Julie Edwards <julie@nicheacademy.com>
Sent: Thursday, February 23, 2023 7 01 AM
To: Patty Hector <pattyh@salinecountylibrary.org>

Subject: Free Webinar Speaking Volumes Podcasts for Patrons and Professionals

Not rendering correctly? View this email as a web page <a href="here">here</a>.







You are invited to join the free webinar:

# SPEAKING VOLUMES: PODCASTS FOR PATRONS AND PROFESSIONALS

# Wed March 8 at 2:00 pm US Eastern, 11:00 am US Pacific

Interested in connecting to your community through storytelling? How about developing an oral history project? Perhaps you'd like a low-barrier way to inform and reach out to patrons? If you'd like to know more, then this webinar is for you!

Junior Tidal will guide librarians through the lifecycle process of creating a podcast. This includes writing the podcast, recording, and publishing. Participants will learn the basics: how to plan out a podcast, make a

recording, and share episodes with listeners.

If you're interested but not able to attend the live webinar, go ahead and register. We'll send a recording to all registrants after the fact.

Register Now

Regards,
Julie Edwards | Niche Academy
Librarian & Instructional Designer
139 N Hunters Grove Ln #308
Lehi UT, 84043
Webinar@nicheacademy.com

Niche Academy 139 N Hunters Grove Ln #308 Lehi, UT 84043 USA

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Re: Strategies for Outreach to Marginalized Populations

Bella Cusimano <bellac@salinecountylibrary.org>

Thu 2/23/2023 2:42 PM

To: Kari Lapp karil@salinecountylibrary.org

I'd really like to take this! Can I use your card to pay for it?



### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









**From:** Kari Lapp karil@salinecountylibrary org **Sent:** Thursday, February 23, 2023 9 50 AM

To: Bella Cusimano bellac@salinecountylibrary org

Subject: Fw Strategies for Outreach to Marginalized Populations



# **Kari Lapp**

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: LibraryWorks <kathleen@libraryworks.com>

**Sent:** Thursday, February 23, 2023 9:46 AM **To:** Kari Lapp <karil@salinecountylibrary.org>

Subject: Strategies for Outreach to Marginalized Populations

A LibraryWorks presentation ...



# **Strategies for Outreach to Marginalized Populations**

March 9, 2023; 2:00-3:00PM Eastern

The dedicated people who work in libraries support their patrons in many ways. Perhaps one of the most important, and least visible, population segments they assist are marginalized peoples. When those in the LGBTQ+ or homeless communities seek out guidance, libraries are there. But if you want to proactively offer services to them, or to BIPOC teens, disabled individuals, and others, how can you reach them?

This session will teach you the basics of outreach communication, then show you how to apply them to get your messages to those in need, even if they don't have email or internet service. After this webinar, you will:

- Know how and why to separate populations into "target audiences"
- Understand the importance of basic audience research
- Be able to craft attention-getting messages
- Know where to place messages so they'll be seen, online and offline
- Have ideas for helpful partnerships

These strategies will be especially helpful to those who don't have prior communications training, or who don't have a plan and / or a budget for outreach. Even solo librarians can benefit. Any library worker will leave

this session with more knowledge and confidence in communicating with hard-to-reach segments of their communities. **LEVEL: BEGINNER** 

Presenter: Kathy Dempsey wrote the popular howto book The Accidental Library Marketer and founded her own marketing consultancy, Libraries Are Essential. Her work is dedicated to helping librarians and information professionals promote their value and expertise in order to gain respect and funding. Kathy has been the Editor of Marketing Library Services newsletter for 28 years, and was formerly Editor-in-Chief of Computers in Libraries magazine. She's Founding Chair of the Library Marketing and Communications Conference. This writer, editor, and marketing maven has been giving presentations across the U.S. and Canada for 25+ years, always sprinkling them with humor to make marketing concepts more interesting and accessible.



#### **REGISTER**

Registration fee: \$49/person.

**Group Rates:** Groups of four or more are just \$25/per on Everyone get their own login link and a copy of the recording the day after the live event. If you'd like to sign your team up at this rate, please contact jenny@librarywork com a the online form will NOT calculate the group rate.

**Can't attend live?** All paid registrants will receive a copy of the recording the day after the live event.

March 2023

9

Earn 0.1 CEU when you attend thi webinar!

**REGISTER** 

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Re: Eclipse program

Patty Hector <pattyh@salinecountylibrary.org>

Thu 2/23/2023 2:04 PM

To: Kari Lapp karil@salinecountylibrary.org ;Susie Sward SusieS@salinecountylibrary.org

Cc: Amanda Garrison < Amanda G@salinecountylibrary.org > ; Leigh Espey < leighe@salinecountylibrary.org >

Sounds good to me.

From: Kari Lapp karil@salinecountylibrary org Sent: Thursday, February 23, 2023 12 47 PM **To:** Susie Sward SusieS@salinecountylibrary org

Cc: Amanda Garrison Amanda Garlinecountylibrary org ; Leigh Espey leighe@salinecountylibrary org ; Patty

Hector pattyh@salinecountylibrary org

Subject: Re Eclipse program

If we cannot use it, I suggest asking a high school if they would like it.



# Kari Lapp

### **Community Engagement Manager**

Phone (501) 778 4766 xt 1350

Email KariL@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Susie Sward SusieS@salinecountylibrary org

Sent: Thursday, February 23, 2023 12 33 PM To: Kari Lapp karil@salinecountylibrary org

Cc: Amanda Garrison Amanda Gasaline countylibrary org ; Leigh Espey leighe @saline countylibrary org ; Patty

Hector pattyh@salinecountylibrary org

Subject: Re Eclipse program

I tend to think patron will be en ouraged to exaggerate their familiarity with telescopes if we were to add it to the LoT as something for advanced amateur astronomers. If the box weren't damaged, I'd suggest giving it away as a prize before the eclipse. We could also use it as a prop to raise awareness for the upcoming eclipse. Amanda found another tele ope in torage I haven't looked at it, nor doe anyone seem to know where it came from or what it was used for by the library. Going by the size and shape of the carrying case, the second telescope is probably also not suitable for novice astronomers. It definitely isn't the kind of telescope recommended by ASGC and CAAS for librarie

From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 3:40 PM To: Susie Sward <SusieS@salinecountylibrary.org> Cc: Amanda Garrison < Amanda G@salinecountylibrary.org>; Leigh Espey < leighe@salinecountylibrary.org>; Patty

Hector <pattyh@salinecountylibrary.org>

Subject: Re: Eclipse program

Ok. That's kind of a bummer but also good to know. Wonder what we can do with the telescope now? Should we still add it to our collection for advanced users?

# <u>Image</u>

# **Kari Lapp**

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smither Dr Benton, AR 72015

<u> Image Image Image Image</u>

From: Susie Sward <SusieS@salinecountylibrary.org>
Sent: Wednesday, February 22, 2023 12:12:58 PM
To: Kari Lapp <karil@salinecountylibrary.org>

Cc: Amanda Garrison < Amanda G@salinecountylibrary.org>; Leigh Espey < leighe@salinecountylibrary.org>; Patty

Hector <pattyh@salinecountylibrary.org>

Subject: Fw: Eclipse program

Kari,

t looks like the donated telescope is not ideal for novice users (which I'd expect most of our patro s to be). Not sure where we want to go from here, but Darcy Howard provided some insight and details below. She's going to get more info for us on the ibrary tele ope program funded by the Arkan a Spa e Grant Con ortium and CAAS, so that we can add a telescope to our LoT. Links to 2 options available on Amazon below.

http://www.amazon.om/Orion StarBla t A tro Refle tor

Telescope/dp/B07DMDWYNJ/ref=sr 1 4?

<u>crid=6SDMVFBXX8H3&keywords=Orion+10015+StarBlast+4.5+Astro+Reflector+Telescope</u> <u>&qid=1677089450&sprefix=orion+10015+starblast+4.5+astro+reflector+telescope%2Caps</u> <u>%2C82& r 8 4</u>

https://www.amazon.com/Orion-10015-StarBlast-Reflector-

Telescope/dp/B00D12U1IK/ref=sr 1 3?

<u>rid 6SDMVFBXX8H3&keyword Orion+10015+StarBla t+4 5+A tro+Refle tor+Tele ope &qid=1677089450&sprefix=orion+10015+starblast+4.5+astro+reflector+telescope%2Caps %2C82&sr=8-3</u>

From: Darcy Howard <darcy.eclipse.caasastro@gmail.com>

**Sent:** Wednesday, February 22, 2023 12:04 PM **To:** Susie Sward <SusieS@salinecountylibrary.org>

Subject: Re: Eclipse program

Hi Susie,

We'd love to give a program at your library! Our calendar is filling up fast, so are you thinking about a certain day or time? Today our April, May and June calendar is fairly open, so suggest a couple of days that work for you and we'll see what we can do.

I'll attach a couple of pdfs that tell you what we are doing - and we love libraries!

About the telescope, an EQ, (equatorial mount) is not the easiest for a novice to use. Our group recommends the

### Orion 10015 StarBlast 4.5 Astro Reflector Telescope

It is available from Amazon, and is easy to use and to put in a car. The Arkansas Space Grant Consortium and CAAS have a library telescope program. I'm haven't worked with that program but ASGC has provided funding for telescopes and CAAS has helped maintain them. I will talk with the coordinator and find out more for you.

The eclipse glasses partnership didn't work out, but I did share our design with photos by CAAS astrophotographers. The State Library put their logos on top of the design, of course.

My colleague Carl Freyaldenhoven and I will be working with the Arkansas State Library and their SEAL (solar eclipse activities for libraries) program and the circulating science kits. We're pretty jazzed about that. Carl gave an eclipse program at SCL back in 2017.

Looking forward to seeing you again, Darcy

On Wed, Feb 22, 2023 at 10:56 AM Susie Sward < <a href="mailto:SusieS@salinecountylibrary.org">SusieS@salinecountylibrary.org</a>> wrote: Hi, Darcy!

I am reaching out to you to see if you or another CAAS member would be willing to do a program in April, May, or June on what a olar e lip e i and why the up oming solar eclipse in April 2024 is a REALLY big deal especially for us in Arkansas.

Also: A patron donated a telescope to the library—a Celestron AstroMaster 130EQ MD We'd like ome a i tan e determining whether thi tele ope an be added to our Library of Things (LoT) for patrons to check out or not. We're trying to establish just how user-friendly this telescope is for pure amateurs to use for stargazing on their own.

We're you and CAAS able to find enough partner for the e lip e gla e?

Thanks,



# **Susie Sward**

### **Adult Programmer**

Phone: (501) 778-4766 xt 1302

Email: SusieS@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









### Invoice from Benton Area Chamber of Commerce

### Amy McCormick <amy@bentonchamber.com>

Thu 2/23/2023 1:07 PM

To: Kari Lapp karil@salinecountylibrary.org

🔰 1 attachments (17 KB)

81859 pdf

Kari,

Attached is the invoice you requested for the library's dues.

Thanks!

Amy

Benton Area Chamber of Commerce (501) 860-7002 amy@bentonchamber.com

Re: Museum day in sept

Cody Berry <codyb@salinecountylibrary.org>

Thu 2/23/2023 12:12 PM

To: Kari Lapp karil@salinecountylibrary.org ;Julie Syler julies@salinecountylibrary.org ;Francesca Castro <francescac@salinecountylibrary.org>

Yes, I have talked to him on the phone before. I'd love to be part of Museum Day.

From: Kari Lapp karil@salinecountylibrary org Sent: Thursday, February 23, 2023 11 43 AM

To: Cody Berry codyb@salinecountylibrary org; Julie Syler julies@salinecountylibrary org; Francesca Castro

francescac@salinecountylibrary org

Subject: Museum day in sept

I ran into this gentleman Warren Kuhn at a ribbon cutting today and he is with the Station 4 Fire Museum in Haskell. He said last year he put together a museum day in September for the 7 museums in the county and wanted to see if we were open to do it this year. I gave him my card and he said he would see about setting a meeting ne t week. Y'all let me know if there are certain days that work or don't work for you. His card is attached.



# **Kari Lapp**

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015

Image Image Image

Re: Please Choose Your Wowbrary News/Reviews Preview Day

Francesca Castro <francescac@salinecountylibrary.org>

Thu 2/23/2023 10:33 AM

To: Kari Lapp karil@salinecountylibrary.org

I think thats fine

From: Kari Lapp karil@salinecountylibrary org Sent: Thursday, February 23, 2023 10 18 AM

To: Francesca Castro francescac@salinecountylibrary org

**Subject:** Fw Please Choose Your Wowbrary News/Reviews Preview Day

What do you think about posting Wowbrary automatically to facebook?



# **Kari Lapp**

### **Community Engagement Manager**

Phone (501) 778 4766 xt 1350

Email KariL@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Jeff Levinsky jeff@wowbrary org

Sent: Wednesday, February 22, 2023 11 28 AM

To: Kari Lapp karil@salinecountylibrary org; Rachel Wallace rachelw@salinecountylibrary org; Patty Hector

pattyh@salinecountylibrary org ; Julie Syler julies@salinecountylibrary org ; Leigh Espey

leighe@salinecountylibrary org; Rebecca Kidder rebeccak@salinecountylibrary org; Francesca Castro

francescac@salinecountylibrary org

**Subject:** Re Please Choose Your Wowbrary News/Reviews Preview Day

Hi Kari

Happy to help I've removed both of tho e older authorization If you wi h to have u po t automatically on Facebook for you, plea e go to h and follow the in truction at the bottom of the page

Thank,

Jeff Levin ky Wowbrary 650 328 1954

---- Original Message -----

To: Jeff Levinsky; Rachel Wallace; Patty Hector; Julie Syler; Leigh Espey; Rebecca Kidder; Francesca

Ca tro

Sent: Wednesday, February 22, 2023 8:52 AM

Subject: Re: Please Choose Your Wowbrary News/Reviews Preview Day

I have just changed this to send out on Mondays. Jeff, can you please remove Jordan Reynolds from the Facebook Authorizations and add Francesca. Also, I am not sure why it says I am invalid and how do I fix that.

Thank you,



# Kari Lapp

#### **Community Engagement Manager**

Phone (501) 778 4766 t 1350

Email KariL@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Jeff Levinsky < jeff@wowbrary.org>

Sent: Wednesday, February 22, 2023 10:38 AM

To: Rachel Wallace <rachelw@salinecountylibrary.org>; Patty Hector <pattyh@salinecountylibrary.org>; Julie Syler <julies@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Rebecca Kidder <rebeccak@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>; Francesca Castro <francescac@salinecountylibrary.org>

**Subject:** Please Choose Your Wowbrary News/Reviews Preview Day

Dear Rachel, Patty, Julie, Leigh, Rebecca, Kari, and Francesca:

We noticed that you haven't yet chosen which day of the week we should email a preview of the news/reviews that will appear in your next Wowbrary newsletter. Therefore, we haven't been sending these weekly previews to anyone signed up for them, namely Kari Lapp and Francesca Castro.

To choose the day of the week for these preview emails, please go to your Contacts page and select the day you want at the top of the column labeled Gets weekly news/reviews previews. If you instead don't want the previews, just uncheck all contacts in that column.

Please let us know if you need assistance with this.

Thanks very much,

Jeff Levinsky Wowbrary jeff@wowbrary.org 650 328-1954

This email was sent from outside the organization.

#### **March Events**

### Jordan Reynolds <jreynolds@cityofbryant.com>

Thu 2/23/2023 10:17 AM

To: Josh Peabody jpeabody@318construction.com ;DeAnna Oates doates@farmersagent.com ;Angela McAnally <mcanallya@relybank.com>;Elisha <elisham@bentoncourier.com>;Preston Madison

- countylibrary.org;Linda James
- <jamesl@relybank.com>;Amanda White <amandawhiterealestate@gmail.com>;Desiree Jackson
  desiree.paulhamus@fraternale cellence.org ;Andrew Norris
- <andrew@reddoginvestmentgroup.com>;Wendy Brown <br/> <br/> brownbear.designs@yahoo.com>;Chris Owen
- <chris.owen@birchtree.org>;Sarah Heer <vintagesarah13@gmail.com>;Truett Smith
- <tsmith@cityofbryant.com>

Good morning!

The Leadership March newsletter will be going out on Wednesday so if you have any events, promotions, or deals between March 1-March 31, send them my way. This can include a graphic, a short description, etc. I need these by 4 pm on Monday, February 27th.

#### Thanks!

--



### Jordan Reynolds, M.S.

Mayor's Assistant/Communications Coordinator City of Bryant

501-943-0302 | 501-951-1321

jreynolds@cityofbryant.com

www cityofbryant com

210 SW 3rd St, Bryant, AR 72022

Re: Purple Back to School Bingo Game Worksheet

Kari Lapp <karil@salinecountylibrary.org>

Thu 2/23/2023 8:36 AM

To: Wendy Christy wendyc@salinecountylibrary.org ;Leigh Espey leighe@salinecountylibrary.org Yay! Gosh I love Canva.



# Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smither Dr Benton, AR 72015









From: Wendy Christy <wendyc@salinecountylibrary.org>

Sent: Wednesday, February 22, 2023 11:44 AM

To: Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>

Subject: Re: Purple Back to School Bingo Game Worksheet

That was one of the templates I saw that I liked.



## Wendy Christy

### Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 11:12 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy <wendyc@salinecountylibrary.org>

Subject: Fw: Purple Back to School Bingo Game Worksheet

Simple and to the point!



### Leigh Espey **Library Manager**

Phone (501) 778 4766 t 1002

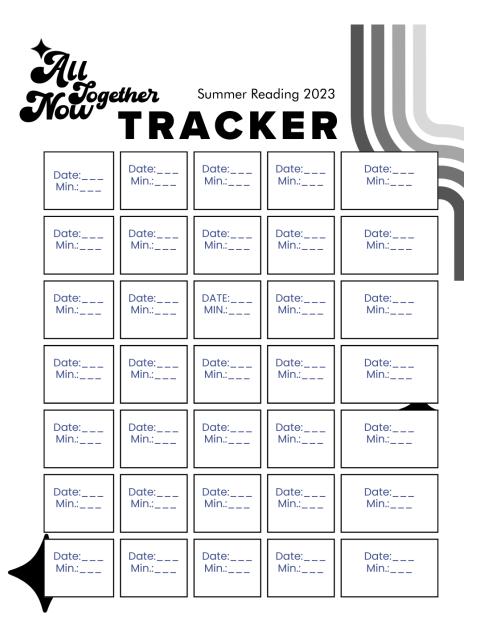
Email LeighE@SalineCountyLibrary org

Address: 1800 Smither Dr Benton, AR 72015



rom: Kari Beesley (via Canva) no reply@canva comSent: Wednesday, February 22, 2023 10 29 AMo: Leigh Espey leighe@salinecountylibrary orgSubject: Purple Back to School Bingo Game Worksheet

Kari Beesley would like you to take a look at the design titled "Purple Back to School Bingo Game Worksheet"



Open in Canva

ou received this email because Kari Beesley shared a design with you. If this wa ent to you by mi take, plea e contact <u>upport</u>



Made for you with from Canva Canva®, 110 Kippax St, NSW 2010, Australia

Re: Agenda for today

Susie Sward <SusieS@salinecountylibrary.org>

Wed 2/22/2023 11:31 AM

To: Kari Lapp karil@salinecountylibrary.org

FYI--I traded TC dates with Leigh. I did Leigh's TC last weekend, and Leigh is doing my TC in March.

From: Kari Lapp karil@salinecountylibrary org Sent: Wednesday, February 22, 2023 11 24 AM

leighe@salinecountylibrary org

Subject: Agenda for today

I have already printed copies but here is the agenda for today. We will be doing things a little differently and NOT going over programs one at a time. So if you have a program you need to discuss, let us know in the meeting. I am hoping our "business" will be a little quicker today because I have an activity planned for the second half of the meeting.

Thank you,



# Kari Lapp

### **Community Engagement Manager**

Phone (501) 778 4766 xt 1350

Email KariL@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









Re: ACDI Check

Kari Lapp <karil@salinecountylibrary.org>

Wed 2/22/2023 11:14 AM

To: Anna Brimhall anna@bryantchamber.com

Perfect! Thank you,



# **Kari Lapp**

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Anna Brimhall <anna@bryantchamber.com> Sent: Wednesday, February 22, 2023 10:58 AM To: Kari Lapp <karil@salinecountylibrary.org>

Subject: RE: ACDI Check

Okay, I have it here on my desk, but I will put it with my Ambassador folder now. That way I remember to give it to you Friday.

HAPPY BIRTHDAY!!!!! I hope you have a wonderful day!

### Thank you, Anna Brimhall





From: Kari Lapp karil@salinecountylibrary org Sent: Wednesday, February 22, 2023 10:56 AM **To:** Anna Brimhall anna@bryantchamber.com

Subject: Re: ACDI Check

o worries. I keep forgetting to check. I will try to get it on Friday.



# Kari Lapp

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smither Dr Benton, AR 72015









From: Anna Brimhall <anna@bryantchamber.com> Sent: Wednesday, February 22, 2023 10:11 AM To: Kari Lapp < karil@salinecountylibrary.org>

Subject: RE: ACDI Check

Yes ma'am... I am sorry I forgot to email you and let you know. That's totally my fault.

### Thank you, Anna Brimhall



From: Kari Lapp < karil@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 10 10 AM **To:** Anna Brimhall <<u>anna@bryantchamber.com</u>>

Subject: ACDI Check

Have you guy gotten a check for YPN from ACDI? They mailed it at the end of January



# Kari Lapp

### Community Engagement Manager

Phone (501) 778 4766 t 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









This email was sent from outside the organization.

Re: CED Meeting

Anna Wagnon <annaw@salinecountylibrary.org>

Wed 2/22/2023 10:10 AM

To: Kari Lapp karil@salinecountylibrary.org

Cc: Rebecca Kidder <rebeccak@salinecountylibrary.org>

Got ha! I'm all for that Thank y'all for thinking of that!



## **Anna Wagnon**

### **Branch Library and Programming Assistant**

Phone: (501)847-2166 ext. 2193

Email annaw@SalineCountyLibrary org Address: 201 Prickett Rd, Bryant, AR 72022







From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 10:09 AM To: Anna Wagnon <annaw@salinecountylibrary.org> Cc: Rebecca Kidder < rebeccak@salinecountylibrary.org>

Subject: Re: CED Meeting

No worries. I am talking about the website calendar on communico.



# Kari Lapp

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Anna Wagnon <annaw@salinecountylibrary.org>

Sent: Wednesday, February 22, 2023 10:08 AM To: Kari Lapp <karil@salinecountylibrary.org>

Cc: Rebecca Kidder <rebeccak@salinecountylibrary.org>

Subject: Re: CED Meeting

Aw thank you, Kari! I think I'll stay here today since we have a few people out, but I appre iate the invite!

Quick question...the calendar you are talking about is the online calendar on Fa ebook? My brain i running low thi morning



### **Anna Wagnon**

### **Branch Library and Programming Assistant**

Phone: (501)847-2166 ext. 2193

Email annaw@SalineCountyLibrary org Address: 201 Prickett Rd, Bryant, AR 72022







From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 9:16 AM To: Anna Wagnon <annaw@salinecountylibrary.org>

Cc: Rebecca Kidder <rebeccak@salinecountylibrary.org>

Subject: CED Meeting

Hey, Anna! We are having our CED meeting today at noon and are going out to eat. I know you guys are short staffed with the recent changes. You are more than welcome to come but I don't want you to feel like you have to or that you have to be rushed. If you want, I can go over our notes from the meeting we had last week and I can talk about any other things you would like me to talk about.

Oh! And during my weekly meeting with Fran, we talked about putting the seed library new seeds on the calendar when they drop if you want. I know getting more seed library patrons is not our main goal but it will bring more attention to the program.



# Kari Lapp

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015













Re: adventure trails

Kari Lapp <karil@salinecountylibrary.org>

Wed 2/22/2023 10:06 AM

To: Bella Cusimano bellac@salinecountylibrary.org

You can look on 4imprint for ones you like. And ask about the contracts they use downstairs and we can build from those.



# Kari Lapp

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Wednesday, February 22, 2023 9:30 AM To: Kari Lapp <karil@salinecountylibrary.org>

Subject: Re: adventure trails

I'd be fine with that! Did you have any in mind or shall I look on 4 imprint or something? Also, do we currently have any waivers to build off of or do we need to make up one from scratch?



### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp karil@salinecountylibrary org Sent: Tuesday, February 21, 2023 1 03 PM

To: Bella Cusimano bellac@salinecountylibrary org

Subject: Re adventure trails

Well now it shows up as unpublished. We need to have a link to the waiver. Also, are you wanting to provide small backpacks? If so, we may want to mention that.



# **Kari Lapp**

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Friday, February 17, 2023 2:55 PM To: Kari Lapp <karil@salinecountylibrary.org>

**Subject:** adventure trails



### **Bella Cusimano**

#### **Outreach Coordinator**

Phone: (501) 778-4766 xt 1304

Email: BellaC@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015











### RE: Quote 44411 March mag SCL

### Nathan Byrd <nathan.byrd@magna4.net>

Wed 2/22/2023 9:29 AM

o: Kari Lapp karil@salinecountylibrary.org ;Brittany Loyd brittany.loyd@magna4.net

Tim's heading to Hot Springs this morning, and says he will stop by on the way back!

Thanks, Nathan

From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 22, 2023 9 12 AM

To: Nathan Byrd <nathan.byrd@magna4.net>; Brittany Loyd <brittany.loyd@magna4.net>

Subject: Re Quote 44411 March mag SCL

hank, Nathan I have ent thi to our finance department and they are getting the check ready now



# Kari Lapp

#### **Community Engagement Manager**

Phone (501) 778 4766 t 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Nathan Byrd < nathan.byrd@magna4.net > Sent: Wednesday, February 22, 2023 9:08 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Brittany Loyd <br/>
<a href="mailto:brittany.loyd@magna4.net">brittany.loyd@magna4.net</a>>

Subject: RE: Quote- 44411- March mag- SCL

Good Morning Kari,

Looks like I was slower than your job this time, and we are good for delivery as soon as you let us know a check is ready! I'll get you on the schedule as soon as I hear back. Invoice attached!

Thank you, Nathan

From: Kari Lapp < karil@salinecountylibrary.org> Sent: Tuesday, February 21, 2023 4 35 PM To: Brittany Loyd < <a href="mailto:brittany.loyd@magna4.net">brittany.loyd@magna4.net</a>> Cc: Nathan Byrd <u>nathan byrd@magna4 net</u> Subject: Re: Quote- 44411- March mag- SCL

Perfect! Just send me the invoice so I can get a check ready for when you guys drop off. Or let me know if you already sent the invoice and I just missed it. ©



# Kari Lapp

#### **Community Engagement Manager**

Phone (501) 778 4766 t 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Brittany Loyd < brittany.loyd@magna4.net >

Sent: Tuesday, February 21, 2023 2:35 PM To: Kari Lapp < karil@salinecountylibrary.org> Cc: Nathan Byrd < nathan.byrd@magna4.net > Subject: RE: Quote- 44411- March mag- SCL

#### THANK YOU!

We have this job in the works for you!

From: Kari Lapp karil@salinecountylibrary org Sent: Tuesday, February 21, 2023 8:01 AM To: Brittany Loyd <u>brittany loyd@magna4 net</u> Cc: Nathan Byrd < nathan.byrd@magna4.net > Subject: Re Quote 44411 March mag SCL

Quote i approved I have uploaded the beyond the tack March magazine



# Kari Lapp

#### Community Engagement Manager

Phone (501) 778 4766 t 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015











From: Brittany Loyd < brittany.loyd@magna4.net >

Sent: Friday, February 17, 2023 1 07 PM To: Kari Lapp < karil@salinecountylibrary.org> Cc: Nathan Byrd nathan byrd@magna4 net Subject: Quote- 44411- March mag- SCL

Goooooood afternoon.

Attached is the quote for the March Mag Please let me know if you approve!

#### Get Outlook for iOS

This email was sent from outside the organization.

This email was sent from outside the organization.

This email was sent from outside the organization.

Fw: reminder:: upcoming solar science workshops

Patty Hector <pattyh@salinecountylibrary.org>

Wed 2/22/2023 9:25 AM

To: Community Engagement < Community Engagement@salinecountylibrary.org >

From: Wann, Jenn (ASLIB) < Jenn.Wann@ade.arkansas.gov>

Sent: Tuesday, February 21, 2023 3:17 PM

Subject: reminder:: upcoming solar science workshops

There are still a few spots open at the solar science workshops to be held March 7 at the Crawford County Library in Van Buren and the March 9 workshop at the Craighead County-Jonesboro Library in Jonesboro. Please see the information below for more information. The workshops are free to attend, but preregistration is required. Please feel free to share this with any programmers on your staff who may be interested in attending.

Thanks, Jenn

From: Wann, Jenn (ASLIB)

**Sent:** Tuesday, January 24, 2023 1 24 PM **Subject:** upcoming solar science workshops

The Arkansas State Library is excited to announce a series of workshops in partnership with the Space Science Institute!

On April 8, 2024, North America will experience an incredible natural event that has been dubbed the Great North American Eclipse. Two-thirds of the state of Arkansas will be in the path of totality and the rest of the state will experience 95% of totality. These workshops will prepare public library staff to provide solar science programming in the library for children and adults ahead of the April 2024 eclipse.

Training will be provided by Anne Holland and Stephanie Vierow-Fields of the Space Science Institute.

Beginning the week of April 13, 2023, the Arkansas State Library will begin circulating eight solar science kits to libraries for use in library programming. Although not required, attendance at one of these workshops is strongly recommended for those wishing to borrow a solar science programming kit.

#### **Event Information**

**Dates:** March 7, 8, & 9 **Time:** 10 a.m. 4 p.m.

Audience: Public library staff interested in solar science and eclipse programming

Registration Deadline: Open until filled

<u>Online pre registration is required</u>, and registration is limited to 35 participants per location. Content is the same on all three days.

#### Locations

1409 Main St, Van Buren, AR 72956

Garland County Library March 8
1427 Malvern Ave, Hot Springs, AR 71901

Craighead County-Jonesboro Public Library -- March 9 315 W Oak Ave, Jonesboro, AR 72401

#### **Additional Information**

6.0 Professional Development Hours accredited by the Arkansas Department of Education are available to participants. Lunch will be served.

Funding for this workshop and four science kits is provided to the Arkansas State Library is provided by the Gordon and Betty Moore Foundation. Additional support for this project is provided by the Institute of Museum and Library Services.

Please feel free to reach out if you have any questions!

Jenn

Jennifer Wann | she/her Manager of Library Development Arkansas State Library 501.682.5288 jenn.wann@ade.arkansas.gov https://www.library.arkansas.gov/

Fw: Traveling Exhibition "John Bell, Jr.: A Painted Legacy"

Patty Hector <pattyh@salinecountylibrary.org>

Wed 2/22/2023 9:24 AM

To: managers@salinecountylibrary.org < managers@salinecountylibrary.org >

1 attachments (530 KB)

Pro pectu pdf

From: casey fsram.org <casey@fsram.org>
Sent: Tuesday, February 21, 2023 3:56 PM

To: questions@faylib.org <questions@faylib.org>

Subject: Traveling Exhibition - "John Bell, Jr.: A Painted Legacy"

### About John Bell, Jr.

John Bell, Jr. displayed artistic creativity from a young age and drew inspiration from Renoir, Jacques-Louis David, and Edouard Leon Cortes. From these sources, Bell crafted his unique approach and style, documenting 19th- and 20th-century Fort Smith history with a romantic eye. Bell spent his time developing his skills as an artist and also overcoming the perceptual bias that faced people with physical challenges. Through his life-long advocacy, Bell helped raise awareness of accessibility issues.

Because of his focus on artistic achievement, his discipline, his creativity, and his stubborn refusal to let his physical challenges impede his progress, Bell became Fort Smith's most famous artist and a force for positive change.

John Bell, Jr.: A Painted Legacy from the Fort Smith Regional Art Museum, is now being made available for presentation at museums, libraries and public venues for years 2024 - 2026.

### Please find the Exhibition Prospectus attached.

I look forward to hearing your thoughts on this amazing exhibition.

Best, Casey Seamans, Gallery Manager Fort Smith Regional Art Museum 1601 Rogers Avenue Fort Smith, AR 72901 479-784-2787



### RE: [EXTERNAL] Library Name Tags

Heyer, Donna <donna.heyer@bnbsinc.com>

Wed 2/22/2023 9:19 AM

To: Kari Lapp karil@salinecountylibrary.org

Cc: Heather Phipps < heatherp@salinecountylibrary.org >

Hi Kari,

I will send to Tricia and she will get this taken care of for you.

Thanks,

Donna

Donna Heyer B&B Solutions/Deluxe Ph. 501-224-1992



**From:** Kari Lapp < karil@salinecountylibrary.org> **Sent:** Tuesday, February 21, 2023 5:59 PM **To:** Heyer, Donna < donna.heyer@bnbsinc.com>

Cc: Heather Phipps <heatherp@salinecountylibrary.org>

Subject: [EXTERNAL] Library Name Tags

Message originates from outside our organization. Use caution with correspondence, attachments or hyperlinks (URLs).

#### Donna,

Thank you for sending over the sample of the new library name tags. We like it and would like to continue with that one now. Below are the new name tags I need to order. I have also copied Heather Phipps on this email. She will be taking over the orders soon. Attached is a picture of what the name tags look like for your reference.

Edi

Youth Services Assistant



Kari Lapp Community Engagement Manager

Leigh Espey Library Manager

Julie Syler Systems Administrator

Danyelle Library A i tant

Sabina Library Assistant

Thank you,



# Kari Lapp

### **Community Engagement Manager**

Phone (501) 778 4766 t 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









Re: contact info

Cody Berry <codyb@salinecountylibrary.org>

Tue 2/21/2023 1:46 PM

To: Kari Lapp karil@salinecountylibrary.org ;Julie Syler julies@salinecountylibrary.org

I've just called White's Furniture and was out so I left my number and said that I wanted to talk to him about using the outdoor space for an event. I'll keep everyone posted about what I hear from him. I've met him a few times and he loves the Gann.

Thanks,

Cody

### **Cody Berry**

#### Special Collections Assistant, Gann Museum

Phone: (501) 778-5513

Email: CodyB@SalineCountyLibrary.org

Address: 218 S Market St, Benton, AR 72015

Website: www.SalineCountyLibrary.org

From: Cody Berry <codyb@salinecountylibrary.org> Sent: Tuesday, February 21, 2023 12:48:55 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Julie Syler <julies@salinecountylibrary.org>

**Subject:** Re: contact info

Sounds good to me. I found a copy of the elder Dr. Gann's death certificate by the way. It says his birth date was March 31, 1859, but another document says 1863. Weird huh?

# **Cody Berry**

### Special Collections Assistant, Gann Museum

Phone: (501) 778-5513

Email: CodyB@SalineCountyLibrary.org

Address: 218 S Market St, Benton, AR 72015

Web ite www SalineCountyLibrary org

From: Kari Lapp <karil@salinecountylibrary.org> Sent: Tuesday, February 21, 2023 12:43:26 PM

To: Cody Berry <codyb@salinecountylibrary.org>; Julie Syler <julies@salinecountylibrary.org>

**Subject:** Re: contact info

Ye I would like to Even if we do the block party thing Right now we are thinking a 10am 1pm celebration



# **Kari Lapp**

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







O D About Me

From: Cody Berry <codyb@salinecountylibrary.org>

Sent: Tuesday, February 21, 2023 12:42 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Julie Syler <julies@salinecountylibrary.org>

Subject: Re: contact info

Let's do it! Are you still planning on using the outdoor area at White's Furniture? I was planning on calling Bill and asking him if he'd be interested in letting us do that.

### **Cody Berry**

#### Special Collections Assistant, Gann Museum

Phone: (501) 778-5513

Email: CodyB@SalineCountyLibrary.org

Address: 218 S Market St, Benton, AR 72015

Web ite www SalineCountyLibrary org

From: Kari Lapp <karil@salinecountylibrary.org> Sent: Tuesday, February 21, 2023 12:40:11 PM

To: Cody Berry <codyb@salinecountylibrary.org>; Julie Syler <julies@salinecountylibrary.org>

Subject: Re: contact info

Thank , Cody! I talked to Fran about our idea a little more today and we think doing the event in the Fall will be too much competition with other event o what do you guy think about June 3rd? It right before Summer Reading o maybe it wont be too hot ju t yet



# Kari Lapp

#### **Community Engagement Manager**

Phone (501) 778 4766 xt 1350

Email KariL@SalineCountyLibrary org

Address: 1800 Smither Dr Benton, AR 72015









From: Cody Berry codyb@salinecountylibrary org

Sent: Saturday, February 18, 2023 3 14 PM

**To:** Kari Lapp <karil@salinecountylibrary.org>; Julie Syler <julies@salinecountylibrary.org> **Subject:** contact info

Hi Kari,

I just saw after my shift at the museum. He said he'd like to help with our celebration and said that I could share his information with vou. I didn't tell him anything specific just that you wanted to talk to him. Here's his number, said that he helped with the museum's 100th in 1993. I've seen articles about that.

His email is . I'll see if I can get in touch with Mr. White next.

Thanks, Cody

## **Cody Berry**

#### **Special Collections Assistant, Gann Museum**

Phone: (501) 778-5513

Email: CodyB@SalineCountyLibrary.org

Address: 218 S Market St, Benton, AR 72015

Web ite www SalineCountyLibrary org

Re: Reminder Notice

#### Kari Lapp <karil@salinecountylibrary.org>

Tue 2/21/2023 10:50 AM

To: Leigh Espey leighe@salinecountylibrary.org ;Julie Syler julies@salinecountylibrary.org

Julie, wasn't there a process that Patron Point talked about that could help eliminate renewal emails going to patrons who have already renewed? Wasn't it because of duplicate accounts and emails that we would need to clean up in Patron Point and in our system?

#### Thank you,



### Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org>

Sent: Tuesday, February 21, 2023 9:54 AM To: Kari Lapp <karil@salinecountylibrary.org>

Subject: Reminder Notice

#### Hi Kari!

This person received a reminder notice even though she had already been renewed. This is the first I'm hearing of a reminder email being sent after they renewed since we originally discussed it. So hopefully, that's good news...



# Leigh Espey

**Library Manager** 

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From:

Sent: Tuesday, February 21, 2023 9:21 AM

To: SCLHelp <sclhelp@salinecountylibrary.org>

Subject: Card renewal part 2

I have already renewed my card weeks ago but I got another email reminder to renew today.

Here is my info again just incase you need it.

Sent from Yahoo Mail on Android

Fw: Following Up

#### Kari Lapp <karil@salinecountylibrary.org>

Tue 2/21/2023 12:01 PM

To: Patty Hector pattyh@salinecountylibrary.org ;Julie Syler julies@salinecountylibrary.org

These are pretty cool and I think we can do something like this with Stirling once we get our Gann materials in the catalog. It would just be designing a new template and having it communicate with our catalog like we are in the process of doing for our book rivers. What do you think?



# Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Roy Serrao <serraor@bibliolabs.com> Sent: Tuesday, February 21, 2023 9:07 AM To: Kari Lapp <karil@salinecountylibrary.org>

Subject: Following Up

Hello Kari,

I am just reaching out on the previous emails I have sent regarding The BiblioBoard community engagement solutions for libraries that allow you to digitally showcase local history and content from local authors, musicians, artists, etc. I would love 10-15 minutes to discuss how we can benefit your library and local community going forward.

Here are some of our favorite library projects - https://createsharediscover.com/beyond-the-bookshelf/

BiblioBoard can help you succeed both remotely and with in library programming. If you are not interested please let me know and I will not try to contact you again. I hope to hear back from you.

Roy Serrao | Senior Library Consultant, BiblioLabs **LYRASIS** 336-251-2828 | roy.serrao@lyrasis.org www.BiblioBoard.com www.createsharediscover.com www.indieauthorproject.com This email was sent from outside the organization.

### **Gann Members Update Letter**

### Cody Berry <codyb@salinecountylibrary.org>

Sat 2/18/2023 9:46 AM

To: Kari Lapp karil@salinecountylibrary.org ;Julie Syler julies@salinecountylibrary.org ;Leigh Espey <leighe@salinecountylibrary.org>

1 attachments (14 KB)

Gann Museum SCL Merger Letter.docx;

Hi Kari and Julie,

Here's that letter I showed you yesterday. Let me know if I need to change anything.

Thanks,

Cody

Re: Gann ideas

#### Kari Lapp <karil@salinecountylibrary.org>

Tue 2/21/2023 12:42 PM

To: Cody Berry codyb@salinecountylibrary.org ;Julie Syler julies@salinecountylibrary.org

This is definitely something we can try. I don't see why we couldn't close down that one little section in between the church and the Gann because there are connecting side roads on both sides. Its a possibility but will definitely take some help with the city. One thing we can pull into the attraction is that the building is a world record setter with the bauxite bricks!



# Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Cody Berry <codyb@salinecountylibrary.org>

Sent: Friday, February 17, 2023 5:00 PM

To: Kari Lapp <karil@salinecountylibrary.org>; Julie Syler <julies@salinecountylibrary.org>

Subject: Gann ideas

Hey Kari and Julie,

I was just talking to my Mom about my day and how we were talking about doing some sort of party for the museum. Anyways. She suggested doing a "street party," where we could close off that section of Market Street and have our celebration there. Food trucks, music, and even drinks for adults. Does that sound doable? Would the city be interested? I'll call soon and see if he'd be interested in talking to you Kari. I'll look for card too. He gave me one a while back.

Thanks,

Cody

### **Cody Berry**

#### Special Collections Assistant, Gann Museum

Phone: (501) 778-5513

Email: CodyB@SalineCountyLibrary.org

Address: 218 S Market St, Benton, AR 72015

Website: www.SalineCountyLibrary.org

# info for Gann

Cody Berry <codyb@salinecountylibrary.org>

Fri 2/17/2023 3:35 PM

To: Kari Lapp karil@salinecountylibrary.org

2 attachments (8 MB)
Image jpeg Image jpeg

Hi Kari,

Thanks for coming today and meeting with Julie and I at the Gann. I just found the was the auction guy who brought over the pictures of that, too.



Let me know if you need anything else.

Thanks, Cody

### **Cody Berry**

Special Collections Assistant, Gann Museum

Phone (501) 778 5513

Email: CodyB@SalineCountyLibrary.org

Address: 218 S Market St, Benton, AR 72015

Website: www.SalineCountyLibrary.org

### March Adult Story

### Alan Robinette < Alan R@salinecountylibrary.org >

Fri 2/17/2023 9:32 AM

To: Francesca Castro francescac@salinecountylibrary.org

Cc: Kari Lapp <karil@salinecountylibrary.org>

1 attachments (46 KB)

Adult News Story March into Literacy Month.docx;

You have full editorial license.

-Alan



### **Alan Robinette**

Community Librarian, MLIS Phone: (501) 778-4766 xt 1201

Email: AlanR@SalineCountyLibrary.org







Re: FAQ Anchor Links Help

Kari Lapp <karil@salinecountylibrary.org>

Fri 2/17/2023 11:28 AM

To: Mark Steininger support@stirlingbrandworks.com

PERFECT!!! Thank you.



## Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Mark Steininger <support@stirlingbrandworks.com>

Sent: Thursday, February 16, 2023 4:06 PM To: Kari Lapp <karil@salinecountylibrary.org>

Subject: Re: FAQ Anchor Links Help

Hi Kari Lapp,

I figured this one out! I added a small piece of javascript to check to see if the anchor link is being used, and if so the accordion immediately following the anchor link is opened. Go ahead and give a try and let me know if you need some more adjustments here: https://www.salinecountylibrary.org/about/ourlibrary/faq /#COMPUTERS AND TECHNOLOGY

Best,

Mark Steininger

Ticket:

On Tue, 7 Feb at 3:46 PM, Kari Lapp <karil@salinecountylibrary.org> wrote: Kari would like me to ee if it i po ible to have anchor link on the FAQ page open the accordion item they point to

Re: Food Drive

Bella Cusimano <bellac@salinecountylibrary.org>

Thu 2/16/2023 11:04 AM

To: Danyelle Childers danyellec@salinecountylibrary.org; Kari Lapp karil@salinecountylibrary.org; Susie Sward <SusieS@salinecountylibrary.org>;Mason Newberry <masonn@salinecountylibrary.org>;Amanda Garrison < Amanda G@salinecountylibrary.org >

All good ideas Danyelle!! We struggle a lot to get traction with our food drives, so I like where you are going with thi

We should add this to our CED meeting agenda for next Wed. and see what we can do.

Thanks for keeping us in the loop on the need to restock Danyelle. You rock!



### **Bella Cusimano**

#### **Outreach Coordinator**

Phone (501) 778 4766 xt 1304

Email BellaC@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Danyelle Childers <danyellec@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 10:53 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Bella Cusimano <bellac@salinecountylibrary.org>; Susie Sward <SusieS@salinecountylibrary.org>; Mason Newberry <masonn@salinecountylibrary.org>; Amanda Garrison <AmandaG@salinecountylibrary.org>

Subject: Food Drive

Hi all! the food pantry is completely out of food. I was hoping maybe we could plan a food drive soon? Maybe set up Games or something for the kids to encourage people to come and for parents/adults to bring food?

maybe we could also have someone come in and talk about the homeless population and the need for necessities

for them?



### **Danyelle Childers**

#### **Library Assistant**

Phone: <u>(501) 778-4766</u>

Email danyellec@ alinecountylibrary org Address: 1800 Smither Dr Benton, AR 72015









### Saline River Clean-Up Day Advertisement

Arkie Travels <63ee5fc2017137000849dd76@pm-inbound.honeybook.com> Thu 2/16/2023 10:54 AM

To: Kari Lapp <karil@salinecountylibrary.org>

Hey Kari!

We are so excited about our upcoming Saline River Clean-Up Day and really appreciate Saline County Library advertising on our volunteer shirts.

Here you will find our contract and easy step-by-step invoicing system, let me know if you have any questions!

Thanks again, we can't wait to see you out there!

**GET STARTED** 

Lindsay Jordan Marketing / PR Arkie Travels 5018608860

Re: Tumblers

#### Kari Lapp <karil@salinecountylibrary.org>

Thu 3/2/2023 9:14 AM

To: Bella Cusimano bellac@salinecountylibrary.org ;Wendy Christy <wendyc@salinecountylibrary.org>;Leigh Espey <leighe@salinecountylibrary.org>

These first three link samples are supposed to be ordered today. So you guys want me to still order more samples of the other items? I am going to call and see if I can get the Lake Boat tote for sure but any others for SR or for any outreach?

Thank you,



# Kari Lapp

#### **Community Engagement Manager**

Phone (501) 778 4766 xt 1350

Email KariL@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp karil@salinecountylibrary org Sent: Thursday, February 16, 2023 7 04 PM

To: Bella Cusimano bellac@salinecountylibrary org; Wendy Christy wendyc@salinecountylibrary org; Leigh

Espey leighe@salinecountylibrary org

Subject: Re Tumblers

#### I have requested these samples:

https://www.4imprint.com/product/147496/Kappa-Travel-Tumbler-12-oz https://www.4imprint.com/product/156531/Refresh-Metairie-Aluminum-Bottle-25-oz https://www.4imprint.com/product/132984/Backup-Business-Tote

I have reached my max request of samples right now so I will request these next week:

https://www.4imprint.com/product/137855/Lake-Powell-Boat-Tote

http://www.4imprint.com/product/153543/TechMate Duo Charging Cable and USB Hub

https://www.4imprint.com/product/155270/Cinema-Light-Box-Duo-Charging-Cable



### Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org









From: Bella Cusimano <bellac@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 10:22 AM

To: Wendy Christy <wendyc@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp

<karil@salinecountylibrary.org>

Subject: Re: Tumblers

https://www.4imprint.com/product/155476/Edisto-Tote

http://www.4imprint\_om/produ\_t/137855/Lake\_Powell\_Boat\_Tote

https://www.4imprint.com/product/132984/Backup-Business-Tote

https://www.4imprint.com/product/147070-S/Crossland-Roll-Up-Blanket-Screen

https://www.4imprint.com/product/165448/Gering-Fanny-Pack

http://www.4imprint\_om/produ\_t/160147/Lagom Tumbler with Stainle Straw 16 oz

https://www.4imprint.com/product/137887/Cork-Bottom-Ceramic-Mug-12-oz

https://www.4imprint.com/product/152376-CC/Screen-Buddy-Duo-Charging-Cable-Set

https://www.4imprint.com/product/156108/Luna-Duo-Charging-Cable-and-Ear-Buds

My favorites although I am fine with whatever lol.



### Bella Cusimano

#### **Outreach Coordinator**

Phone (501) 778 4766 xt 1304

Email BellaC@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Wendy Christy <wendyc@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 10:07 AM

To: Leigh Espey <leighe@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>; Bella Cusimano

<br/><bellac@salinecountylibrary.org>

Subject: Re: Tumblers

I like most of Leigh's opinions on these These are my favorites

http://www.4imprint.com/product/147496/Kappa Travel Tumbler 12 oz

https://www.4imprint.com/product/156531/Refresh-Metairie-Aluminum-Bottle-25-oz

https://www.4imprint.com/product/160147/Lagom-Tumbler-with-Stainless-Straw-16-oz

https://www.4imprint\_om/produ\_t/153543/Te\_hMate\_Duo\_Charging\_Cable\_and\_USB\_Hub\_

https://www.4imprint.com/product/113305/Pisces-Pocket-Tote



### **Wendy Christy**

#### Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smither Dr Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org>

Sent: Thursday, February 16, 2023 9:12 AM

To: Kari Lapp <karil@salinecountylibrary.org>; Wendy Christy <wendyc@salinecountylibrary.org>; Bella Cusimano

<bellac@salinecountylibrary.org>

Subject: Fw: Tumblers

- · Green means I like it
- Gray mean meh
- ellow means it's a good option
- did strike through for the ones I just didn't think were a good idea.
- And purple means I think it's cute especially for the teens.



### **Leigh Espey**

#### Library Manager

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Kari Lapp karil@salinecountylibrary org Sent: Wednesday, February 15, 2023 6 06 PM

To: Leigh Espey leighe@salinecountylibrary org ; Wendy Christy wendyc@salinecountylibrary org

Subject: Fw Tumblers

Which one of these do you like more? I will request samples of our favorites.

#### Adults/Teens Last Prize:

https://www.4imprint.com/product/138132-C/Custom-Accent-Stainless-Travel-Mug-16-oz-Colors https://www.4imprint.com/product/147496/Kappa-Travel-Tumbler-12-oz I like the textured outside of this one.

https://www.4imprint.com/product/161496-ST/Roadmaster-Tumbler-with-Straw-18-oz I don't love the straw simply because we have to make sure the straw is put with the tumbler which can be a hassle.

https://www.4imprint.com/product/156531/Refresh-Metairie-Aluminum-Bottle-25-oz

https://www.4imprint.com/product/156108/Luna-Duo-Charging-Cable-and-Ear-Buds

https://www.4imprint.com/product/137292/3-in-1-Cable-Wrap-with-Phone-Stand

https://www.4imprint.com/product/152376-CC/Screen-Buddy-Duo-Charging-Cable-Set

https://www.4imprint.com/product/137887/Cork-Bottom-Ceramic-Muq-12-oz

https://www.4imprint.com/product/160147/Lagom-Tumbler-with-Stainless-Straw-16-oz again, I love a straw, but I don't like the hassle of having to put the straw with the cup...

https://www.4imprint.com/product/152274/Iconic-Tumbler-20-oz I'm just meh about this one.

https://www.4imprint.com/product/165448/Gering-Fanny-Pack

https://www.4imprint.com/product/153543/TechMate-Duo-Charging-Cable-and-USB-Hub

https://www.4imprint.com/product/155270/Cinema-Light-Box-Duo-Charging-Cable these are cute!

https://www.4imprint.com/product/162461/Trio-Tech-Kit I'm not sure how many could use the headphones, but I do like the combo.

https://www.4imprint.com/product/157171/Travel-Blanket-with-Pouch

https://www.4imprint.com/product/147070-S/Crossland-Roll-Up-Blanket-Screen I'm not a fan of the blankets.

#### Tote bags:

https://www.4imprint.com/product/133062/Cotton-Grocery-Tote

https://www.4imprint.com/product/113305/Pisces-Pocket-Tote

https://www.4imprint.com/product/5924/Small-Boat-Tote-Bag

https://www.4imprint.com/product/132984/Backup-Business-Tote

https://www.4imprint.com/product/137855/Lake-Powell-Boat-Tote | like the length of the straps

https://www.4imprint.com/product/102682-N/Gusseted-Cotton-Sheeting-Tote-Organic

https://www.4imprint.com/product/160650/Recycled-Non-Woven-Grocery-Tote | like the size, but it doesn't have any smaller pockets.

https://www.4imprint.com/product/155476/Edisto-Tote



### Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org









From: Kari Lapp <karil@salinecountylibrary.org>
Sent: Monday, February 13, 2023 2:25 PM
To: Kari Lapp <karil@salinecountylibrary.org>

**Subject:** Tumblers

https://www.4imprint.com/product/147496/Kappa-Travel-Tumbler-12-oz



# **Kari Lapp**

### **Community Engagement Manager**

Phone: <u>(501)</u> 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org



Fw: Preschool Meet Up

Wendy Christy < wendyc@salinecountylibrary.org>

Thu 2/16/2023 10:21 AM

To: Kari Lapp karil@salinecountylibrary.org ;Francesca Castro francescac@salinecountylibrary.org

1 attachments (99 KB) Small Fry Club Flyer jpg



### **Wendy Christy**

Youth Services Manager

Phone (501) 778 4766 xt 1373

Email wendyc@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015



From:

Sent: Thursday, February 16, 2023 10 12 AM

To: Wendy Christy wendyc@salinecountylibrary org

Subject: Re Preschool Meet Up

You bet!

On Thu, Feb 16, 2023 at 10:08 AM Wendy Christy <u>wendyc@salinecountylibrary.org</u> wrote: Do you have a digital copy of the flyer we can share?



### **Wendy Christy**

Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015



From:

Sent: Tuesday, February 14, 2023 4:00 PM

To: Wendy Christy < wendyc@salinecountylibrary.org>

Subject: Re: Preschool Meet Up

Okay, I'll get some coupons to you.

Here's are the links Facebook https://fb.me/e/3ou2k7M2W

#### Instagram

<u>Palacios McTeam (@palaciosmcteam) • Instagram photos and videos</u>

On Tue, Feb 14, 2023 at 3:55 PM Wendy Christy < wendyc@salinecountylibrary.org > wrote: I'm sure we could find a way to give away the coupons. Kids love free ice cream.

We don't have an email we could add it in. Do you post about the Fry Club guests on your Fa ebook or Instagram I'm not part of the marketing team but I ould suggest that we share the posts.



### **Wendy Christy**

Youth Services Manager

Phone: <u>(501)</u> 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From:

Sent: Tuesday, February 14, 2023 3:50 PM

To: Wendy Christy < wendyc@salinecountylibrary.org >

Subject: Re: Preschool Meet Up

Hi Wendy,

Our Small Fry Club is continuing to bring in some great speakers. I'm looking forward to the Saline C. Library week coming up in two weeks.

I have a couple questions for you.

- a) I have these "Caught you doin' good" coupons to offer the library to use in any programs you wish. The coupon is for a free ice cream cone, cookie or package of apple slices. I'd be happy to drop some off to you.
- b) Now that we're midway into our program we're getting some regular family guests and I want to see if I can attract some more families that haven't heard about it yet. Does the library have an email they send out that we could get a mention in? Next week, Mayor Tom Farmer will be coming to answer the burning question: What does a mayor do? I think it will be a unique visit and I'd love for more kiddos to come for these free events.

# Thank you,

On Thu, Feb 2, 2023 at 1:56 PM Kerri Hodge < > wrote: Hi Wendy,

I'm having a co-worker hand deliver some new flyers. These have the 'tbd' events updated with new information. If you would change them out wherever they are available at the library.

Thank you,





# **Wendy Christy**

#### **Youth Services Manager**

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From:

Sent: Tuesday, January 17, 2023 3:53 PM

To: Wendy Christy < wendyc@salinecountylibrary.org >

Subject: Re: Preschool Meet Up

Hi Wendy,

Does your library need more of the Small Fry Flyers? We had several guests today who learned about it from the library. Thank you!



On Thu, Jan 5, 2023 at 12:05 PM Kerri Hodge < wrote: Hi Wendy,

I'll be dropping by the Saline County libraries today with flyers to leave for patrons to pick up when they visit.

I'm also attaching the flyer in case it can be posted on SCL's website, used in email or anywhere you see fit.

I've also created a Facebook event for the Feb. 28 Small Fry Club featuring Saline County's Coolest Librarian.

I'm confident whichever librarian comes that day will most certainly be the coolest!

Thank you,

On Wed, Dec 14, 2022 at 1:45 PM Wendy Christy < wendyc@salinecountylibrary.org > wrote: I have an email from you that we are scheduled for February 28. We can do another time as well, if you need another week covered, but that's the one you gave me before.



### **Wendy Christy**

Youth Services Manager

Phone: <u>(501)</u> 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org
Address: 1800 Smithers Dr. Benton, AR 72015



From:

Sent: Wednesday, December 14, 2022 12:50 PM

To: Wendy Christy < wendyc@salinecountylibrary.org>

Subject: Fwd: Preschool Meet Up

Hi Wendy,

If this is where we left off, I'm trying again. I've filled out the form. And just in case, here are the details I put in the form.

McDonald's is starting the Small Fry Club on Tuesdays at 10:45am for preschoolers at the 1023 Military Road location in Benton. Small Fry Club will kick off Tuesday, Jan. 10 and run weekly through March.

We're inviting a different guest speaker to come each week and give a 10 minute talk with some show & tell that would suit this young age group. We'll meet in the Play Place which is a glassed-in area with its own entrance from the outside. In your case, probably a book reading and a craft for the kids associated with the story would work well, But I'm absolutely open to ideas from you -- basically anything suitable for preschool-aged kids.

This is a new program we're starting, and we will promote your appearance in the weeks leading up to the event. The dates still open are: Jan. 24, Feb. 7, 14 and March 14. (I did select one date on the form, but we still have a few Tuesdays with openings.)

We will provide the library with flyers leading up to the event that the library can post and pass out.

We also have some fun coupons that you could give out to your young library patrons to remind them you'll be at McDonalds on your scheduled day. Or you can use them in other ways as you see fit.

WE ask that you bring the presentation materials suited to your talk. This may simply be the book you'll be reading. If the craft is something you have on hand - great! If we need to supply craft elements, that is doable as well.

You are welcome to bring other library materials that you'd like the preschool families to know about.

Small Fry Club meets in the Play Place and therefore we do not need rainy day alternate plans. However if there was a need to reschedule, we would simply move it to a future Tuesday.

The guest speaker could arrive by 11:40am, unless there was significant set-up involved.

As the marketing manager, my office is at 8300 Stagecoach Rd, Suite 400, Little Rock AR 72210. My office phone number is 501-386-5386.

Thank you for looking at this again.



Subject: Re: Preschool Meet Up

То:

I'm not sure what happened on our end, but we never got your form. I'm really sorry.



### **Wendy Christy**

Youth Services Manager

Phone: <u>(501)</u> 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org
Address: 1800 Smithers Dr. Benton, AR 72015









From:

Sent: Tuesday, November 15, 2022 10:31 AM

To: Wendy Christy < wendyc@salinecountylibrary.org>

Subject: Re: Preschool Meet Up

Hi Wendy,

I filled it out. Feel free to contact me to discuss more.

Thanks!!



On Tue, Nov 15, 2022 at 10:15 AM Wendy Christy < wendyc@salinecountylibrary.org > wrote:

I'm the youth services manager at the Saline County Library. We would love to be able to help you with this idea. Can you give me a few more details about when you are planning to do this on Tuesdays & what exactly you would like us to do? Also, we have a form that we use for things like this to help keep us a little more organized so we don't forget anyone we promised to help. It would be really helpful if you could fill it out.

https://www.salinecountylibrary.org/about/stay-connected/event-outreach-attendance-request/

# Event/Outreach Attendance Request - Saline County Library

In accordance with our core values, we reserve the right to deny an "attendance request" if it does not align with the Saline County Library's policies and mission statement or the guidelines of a County entity to which the Library must adhere.

www.salinecountylibrary.org



### **Wendy Christy**

Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









This email was sent from outside the organization.

Re:[## 5293 ##] vanishing emails

Patron Point Support <support@patronpoint.com>

Thu 2/16/2023 7:49 AM

To: Kari Lapp karil@salinecountylibrary.org

Hi Kari,

I am sorry that these e-mails have vanished.

Please try flushing your browser cache by hitting <Ctrl><F5> on your keyboard while you have Patron Point open in a tab on Google Chrome

This may not recover the e-mails, but please let me know if you are able to successfully create a new e-mail.

I apologize for the inconvenience

Thanks, and have a great day!

Jan

Jan Linert (he/him) **Digital Marketing Consultant** Patron Point

---- On Wed, 15 Feb 2023 22:35:00 -0500 "Kari Lapp"<a href="mailto:karil@salinecountylibrary.org">karil@salinecountylibrary.org</a> wrote ----

I have created an announcement email twice this week and it just disappears from the emails list. Can you please recover this? It is a 50 Cent Sale announcement. I didn't publish it but I know I hit save so I don't understand and really don't want to recreate it a third time.

Thank you,



# Kari Lapp

#### **Community Engagement Manager**

Phone (501) 778 4766 t 1350

Email KariL@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015











Re: Exterior Window Cleaning

Leigh Espey <leighe@salinecountylibrary.org>

Wed 2/15/2023 5:18 PM

To: Kari Lapp karil@salinecountylibrary.org

Oh, good point!



# Leigh Espey

Library Manager

Phone (501) 778 4766 xt 1002

Email LeighE@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Kari Lapp <karil@salinecountylibrary.org> Sent: Wednesday, February 15, 2023 5:08 PM To: Leigh Espey <leighe@salinecountylibrary.org>

Subject: Re: Exterior Window Cleaning

I am curious to see how the new hours hold up to this. We may have to do the inside cling after the wash.



# **Kari Lapp**

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey <leighe@salinecountylibrary.org>

Sent: Wednesday, February 15, 2023 1:42 PM

To: Amanda Garrison <AmandaG@salinecountylibrary.org>; Heather Phipps <heatherp@salinecountylibrary.org>;

Kari Lapp <karil@salinecountylibrary.org>; Leigh Espey <leighe@salinecountylibrary.org>; Rob Walton <Robw@salinecountylibrary.org>; Stacy Childress <stacyc@salinecountylibrary.org>; Wendy Christy

<wendyc@salinecountylibrary.org> **Subject:** Exterior Window Cleaning



# Leigh Espey

#### **Library Manager**

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Terry's Window Cleaning <mail@thecustomerfactor.com>

Sent: Tuesday, February 14, 2023 7:00 AM

To: billing@salinecountylibrary.org <billing@salinecountylibrary.org>

Subject: Patty, appointment change...

Re: Appt change for Saline County Library

The appointment below which you were originally scheduled for with no appt time on Mar 8, 2023 has **changed**. Here is the updated appointment information:

Friday, March 3rd: Exterior quarterly Window Cleaning

Sorry, but I'm working on the calendar to make operations run more smoothly. If the new date doesn't work for you please text or call me at

Best Regards, Terry Griggs Terry's Window Cleaning

PO Box 119, Bryant, AR 72089 Change your email receiving options here.

#### Upcoming Saline County Lifestyles Volume 16, Issue 2

Josh Elrod <jelrod@ignite-mediagroup.com>
Wed 2/15/2023 1:27 PM
To: Kari Lapp karil@salinecountylibrary.org
Kari,

I hope you are having a great start to you week! I'm personally enjoying these 70 degree temperatures and getting excited about the warmer weather of Spring. That's exactly what spurred the new concept behind the upcoming **Saline County Lifestyles** (Volume 16- Issue 2) that will be themed "**Let's Get Growing**". This issue will have run dates of March 20th - May 22nd, which is prime planting season for all things outside! That is why we are turning our focus to features of businesses who specialize on plants, grass, produce and everything green & growing.

I wanted to send you a quick email and let you know the ad deadlines for this upcoming issue. If you have any revisions from your previous ad(s), would like our help in designing a new ad for this edition, or if you'd just like us to add a little "Christmas Spirit" to your current ad, we hope to have all new requests submitted no later than the end of day **Tuesday, February 28th**. If you plan to submit a "print-ready" ad, your deadline for new submissions will be the end of day the following **Tuesday, March 7th.** 

As always, we love having your business involved with Saline County Lifestyles and we look forward to another great issue that help GROW your business. Please let me know if you have any thoughts or question, or if I can help in any way. Otherwise, I hope you have a great rest of your week and we look forward to hearing back from you soon!

Josh Elrod | Owner/Publisher
Ignite Media Group & Saline County Lifestyles
501.590.9518 | jelrod@ignite-mediagroup.com

Fw: New Catalog System

Kari Lapp <karil@salinecountylibrary.org>

Tue 2/21/2023 1:06 PM

To: Francesca Castro francescac@salinecountylibrary.org



# **Kari Lapp**

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Mark Steininger <support@stirlingbrandworks.com>

Sent: Tuesday, February 14, 2023 4:49 PM To: Kari Lapp <karil@salinecountylibrary.org>

Subject: Re: New Catalog System

Hi Kari Lapp,

I did a search of the website's content in the database, here are the pages that I found that have links to the old catalog system:

http://www\_alinecountylibrary.org/elibrary/

https://www.salinecountylibrary.org/about/our-library/

https://www.salinecountylibrary.org/about/our-library/faqs/

https://www.salinecountylibrary.org/elibrary/books-more/

http://www.alinecountylibrary.org/elibrary/book\_more/library.of\_thing\_/

https://www.salinecountylibrary.org/services/anywhere-support/pocket-librarian/

https://www.salinecountylibrary.org/?page\_id=1466

I think every other mention of the old catalog wa in an older blog pot (over 50 of the e), but tho e don't eem worth your time to update in my opinion. If you disagree I can prepare a list of those as well!

Best,

Mark Steininger

Ticket http://tirlingtechnolgie fre hde k.com/helpde k/ticket /8841

On Tue, 7 Feb at 3:48 PM, Kari Lapp <karil@salinecountylibrary.org> wrote: Saline is using a new catalog system and has updated some of the most obvious links to the new system. Kari would like some help identifying any other pages that have old links, a good example i http://www.alinecountylibrary.org/elibrary/book more/library.of thing /

Re: Next Week! Challenging Employee Conversations Without Fear

Leigh Espey <leighe@salinecountylibrary.org>

Tue 2/14/2023 3:24 PM

To: Heather Phipps heatherp@salinecountylibrary.org ;Wendy Christy

<wendyc@salinecountylibrary.org>;Kari Lapp

<karil@salinecountylibrary.org>;managers@salinecountylibrary.org < managers@salinecountylibrary.org>

We will absolutely put it on P after we receive the recording



# Leigh Espey

**Library Manager** 

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smither Dr Benton, AR 72015







From: Heather Phipps <heatherp@salinecountylibrary.org>

Sent: Tuesday, February 14, 2023 3:24 PM

To: Leigh Espey <leighe@salinecountylibrary.org>; Wendy Christy <wendyc@salinecountylibrary.org>; Kari Lapp <karil@salinecountylibrary.org>; managers@salinecountylibrary.org <managers@salinecountylibrary.org>

Subject: Re: Next Week! Challenging Employee Conversations Without Fear

I think we all need to watch it together



## **Heather Phipps, PHR**

**Human Resources Manager** 

Phone: (501) 778-4766 xt 1093

Email: heatherp@SalineCountyLibrary.org Address: 1800 Smithers Dr. Benton, AR 72015









From: Leigh Espey leighe@salinecountylibrary org

Sent: Tuesday, February 14, 2023 3 22 PM

To: Wendy Christy wendyc@salinecountylibrary org; Kari Lapp karil@salinecountylibrary org;

managers@salinecountylibrary org managers@salinecountylibrary org Subject: Re Next Week! Challenging Employee Conversations Without Fear

I'll go ahead and register for it, and anyone who would like to watch it live, can get together in the Board Room to watch it.



# Leigh Espey

#### **Library Manager**

Phone: (501) 778-4766 xt 1002

Email: LeighE@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015







From: Wendy Christy <wendyc@salinecountylibrary.org>

Sent: Tuesday, February 14, 2023 3:19 PM

To: Kari Lapp <karil@salinecountylibrary.org>; managers@salinecountylibrary.org

<managers@salinecountylibrary.org>

Subject: Re: Next Week! Challenging Employee Conversations Without Fear

yes



### **Wendy Christy**

#### Youth Services Manager

Phone: (501) 778-4766 xt 1373

Email: wendyc@SalineCountyLibrary.org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp <karil@salinecountylibrary.org> Sent: Tuesday, February 14, 2023 3:02 PM

To: managers@salinecountylibrary.org <managers@salinecountylibrary.org> Subject: Fw: Next Week! Challenging Employee Conversations Without Fear

Anyone interested in this one?



# Kari Lapp

#### Community Engagement Manager

Phone (501) 778 4766 t 1350

Email KariL@SalineCountyLibrary org



From: LibraryWorks kathleen@libraryworks com

**Sent:** Tuesday, February 14, 2023 9 40 AM **To:** Kari Lapp karil@salinecountylibrary org

Subject: Next Week! Challenging Employee Conversations Without Fear

#### A LibraryWorks presentation ...



# Challenging Employee Conversations Without Fear

February 23, 2023; 2:00-3:00PM Eastern

You're a manager or supervisor with an employee who is missing the mark. It's your job to help them improve – but how do you approach that tough conversation? This webinar is designed to help you take the fear out of challenging interactions like performance improvement, discipline, and even termination. By preparing now, you can spend that challenging conversation focused on supporting your employee.

In this webinar, you will learn:

- How to think about and prepare for challenging conversations in a way that feels constructive and authentic
- The manager's role in providing difficult feedback or news
- How to share negative feedback in a way that people can hear

Presenter: Dr. Audrey Barbakoff is the CEO of Co/Lab Capacity, which helps libraries grow and develop through community-centered consulting. She brings more than a decade of experience in public library leadership and innovation rooted in community engagement. In addition to her MLIS she holds a doctorate in organizational change and leadership; her research focused on building capacity for equity, diversity, and inclusion in public libraries through community-led planning. Her contributions have been recognized by Library Journal Mover & Shakers, Urban Libraries Council Top Innovators, the Kitsap Peninsula Business Journal "20 Under 40" and the Freedom to Read Foundation.



#### **REGISTER**

Registration fee: \$49/person.

**Group Rates:** Groups of four or more are just \$25/person. Everyone gets their own login link and a copy of the recording the day after the live event. If you'd like to sign your team up at this rate, please contact jenny@libraryworks.com as the online form will NOT calculate the group rate.

**Can't attend live?** All paid registrants will receive a copy of the recording the day after the live event.

February 2023

23

Earn 0.1 CEU when you attend this webinar!

**REGISTER** 

and software, collection development and management, facilities and furnishings, staffing, purchasing, and other areas that drive effective strategic planning and day-to-day operations. Our family of resources can enable you to identify best practices, monitor trends, evaluate new products and services, hone new skills, and even enjoy some library humor. Visit us at <a href="http://www.LibraryWorks.com">http://www.LibraryWorks.com</a>



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Re: Gann photos for March magazine

Francesca Castro < francescac@salinecountylibrary.org >

Tue 2/14/2023 1:13 PM

To: Cody Berry codyb@salinecountylibrary.org ;Kari Lapp karil@salinecountylibrary.org

Thank you, Cody!

From: Cody Berry codyb@salinecountylibrary org

Sent: Tuesday, February 14, 2023 1 00 PM

To: Francesca Castro francescac@salinecountylibrary org ; Kari Lapp karil@salinecountylibrary org

Subject: Gann photos for March magazine

Hi Francesca and Kari,

Here are some photos of some things we have on permanent display. The office furniture came with the building in the 80s but it belonged to Dr. Dewell Gann, Sr. He lived from 1863 to 1945. The Niloak pottery is ne t. That stuff was made using kaolin clay found in the Benton area by employees of Charles "Bullet" Hyten (1877–1944). Niloak is kaolin spelled backwards. The fire poker was used by Tom Staner to murder two women in 1877. His was the last legal e ecution in Saline County. And the log cabin e hibit was constructed from pieces of two log cabins. The mantle is from the Pete Steele cabin on the Shaw Community (1872) and the top logs are from the Mac Staner cabin where the murders took place in 1877. Anything else you need, let me know!

Thanks,

Cody

### **Cody Berry**

### **Special Collections Assistant, Gann Museum**

Phone: (501) 778-5513

Email CodyB@SalineCountyLibrary org

Address: 218 S Market St, Benton, AR 72015

Website: www.SalineCountyLibrary.org

Re: Adult events during SRC

Susie Sward <SusieS@salinecountylibrary.org>

Mon 2/13/2023 12:31 PM

To: Kari Lapp karil@salinecountylibrary.org

The MABC members want less responsibility, not more. Let's get a few more meetings on the books as reassess.

I'm not all that big on doing another Potterpalooza, and I don't want to be in harge or the point person or the coordinator if you insist that we have another Potterpalooza 2023. I really think trying to do an adult HP event on the 29<sup>th</sup> of July is a bad idea because of the stuff YS is planning for that day.

No specifics on Crafts2Go or Adult Art Studio during SRC other than I will be doing them.

July 17<sup>th</sup> is National Tattoo Day. I thought a presentation on the history of tattooing would be fun and informative. thINK = think ink = tattoos

From: Kari Lapp <karil@salinecountylibrary.org> Sent: Monday, February 13, 2023 12:17 PM To: Susie Sward <SusieS@salinecountylibrary.org>

Subject: Re: Adult events during SRC

Cool. Here are some follow up questions:

Any ideas on the Crafts2Go and Art Studio crafts? You don't have to know them now but we will want to know before we market things in April.

What is thINK: History of Tattooing?

Any thoughts to my last email about MABC and getting a member to "lead" the group?

Potterpalooza- I think we keep it on July 29th. Adult programs don't do too well in the Fall and that will be the weekend before Halloween in October so things will be crazy. As far as staff participation, I don't think we will have too much trouble. I think people enjoy it because of how fun it is.



# Kari Lapp

### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org









From: Susie Sward <SusieS@salinecountylibrary.org>

**Sent:** Monday, February 13, 2023 10:33 AM **To:** Kari Lapp <karil@salinecountylibrary.org>

Subject: Adult events during SRC

Hi, Kari --

Thi i what I have for event for adult during SRC

JUNE

June 5 MABC
June 9 Tai Chi
June 14 Crafts2Go
June 21 Adult Art Studio (Bryant)
June 22 Maker pa e Madne Batik Art
June 23 Tai Chi
June 28 Inklings

JULY

July 3 MABC
July 12 Crafts2Go
July 14 Tai Chi
July 17 thINK: History of Tattooing
July 19 Adult Art Studio (Bryant)
July 26 Inklings
July 28 Tai Chi

I think it would be a good idea to move Potterpalooza to October (Saturday, Oct. 28). Everyone will be exhausted after SRC, so July 29th or 31<sup>st</sup> is out, so is all of August. September 1<sup>st</sup> would be an option were it not Labor Day Weekend, but I think we'd be etting our elve up for low attendan e if we heduled Potterpalooza for Friday, September 1, 2023.

I'm backend on Bingo and Gameshow for Mason and will be helping out with  $3^{rd}$  Thursday at least once during SRC.



### **Susie Sward**

#### **Adult Programmer**

Phone (501) 778 4766 t 1302

Email: SusieS@SalineCountyLibrary.org









Re: stats

Bella Cusimano <bellac@salinecountylibrary.org>

Mon 2/13/2023 7:54 AM

To: Kari Lapp karil@salinecountylibrary.org; Francesca Castro francescac@salinecountylibrary.org Sounds better to me!



#### **Bella Cusimano**

#### **Outreach Coordinator**

Phone (501) 778 4766 xt 1304

Email BellaC@SalineCountyLibrary org

Address: 1800 Smithers Dr. Benton, AR 72015









From: Kari Lapp <karil@salinecountylibrary.org> Sent: Saturday, February 11, 2023 8:38 AM

To: Bella Cusimano <bellac@salinecountylibrary.org>; Francesca Castro <francescac@salinecountylibrary.org>

**Subject:** stats

Question- What do you guys think about having all the stats in one excel workbook like we do for the budget instead of so many different excel workbooks? It would just make it easier when I have to do the stat reports. So one tab would be programming, one tab outreach, one tab social media. And that way the workbook would be called 2023 CED Stats.



### Kari Lapp

#### **Community Engagement Manager**

Phone: (501) 778-4766 xt 1350

Email: KariL@SalineCountyLibrary.org









