

11/08/2022

Francesca Castro

Date	Type	Reference	Original Amount	Balance Due	Payment
11/07/2022	Bill	LMCC Uber Trips	93.03	93.03	93.03
		Check Amount			93.03

FSB-General Accoun

93.03

# Reimbursement Request

Please include event flyer or other documentation with this form.

Payee Information:

Francesca Castro

Name/Organization

[Redacted] [Redacted] [Redacted] [Redacted] [Redacted]  
Street City, State Zip code

\$93.03

Total Reimbursement Amount

Attach Receipt Here:

*See attached*

Transportation @ LMCC

Reason for reimbursement/fund to be used

*Kli Kapp*

Library Manager Signature

By: PH <sup>APPROVED</sup> Date: 11/2/22  
By: BC <sup>PAID</sup> Date: 11/8/2022

afternoon ride receipt.



**Total**

**\$8.94**

---

Trip fare	\$3.80
-----------	--------

---

Subtotal	\$3.80
----------	--------

Booking Fee <a href="#">?</a>	\$1.59
-------------------------------	--------

Temporary Fuel Surcharge <a href="#">?</a>	\$0.55
--	--------

Tips	\$3.00
------	--------



**Total** **\$54.00**

---

Trip fare \$38.54

---

**Subtotal** **\$38.54**

Booking Fee  \$3.37

Wait Time  \$0.05

Temporary Fuel Surcharge  \$0.55

Indianapolis airport surcharge \$2.50

Tips \$8.99

---

**Payments**

# Receipt including tip



**Total**

**\$30.09**

---

Trip fare

\$18.62

---

**Subtotal**

**\$18.62**

Wait Time 

\$1.11

Booking Fee 

\$3.31

Temporary Fuel Surcharge 

\$0.55

09/22/2022

Francesca Castro

Date	Type	Reference	Original Amount	Balance Due	Payment
09/21/2022	Bill	Mileage09212022	6.25	6.25	6.25
		Check Amount			6.25

FSB-General Accoun

6.25

30001





# Mileage Reimbursement

NAME Francesca Castro

2022		TRAVELED					
MO	DAY	FROM	TO	REASON	MILEAGE	RATE PER MILE	AMOUNT
9	21	Benton Lib	Bryant Lib	Shadow	10 mi	0.625	6.25
						0.625	0
						0.625	0
						0.625	0
						0.625	0
						0.625	0
						0.625	0
						0.625	0
						0.625	0
						0.625	0
						0.625	0
						0.625	0
						0.625	0
<b>TOTAL</b>					10		6.25

Francesca Castro                      9/21/22  
 Traveler signature                      Date  
Nick Lopez                              9-22-22  
 Supervisor signature                      Date

By: PH      APPROVED      Date: 9/22/22  
 By: BC      PAID                      Date: 9/22/2022